Who Should Do Assessment

It is expected that each area/unit within the University/Campuses will develop and implement its own assessment plan using the process described above. Each unit shown in the operational structure (Figure 1) is responsible for determining its goals and objectives, indicators, assessment methods and follow-up action. It seeks to emphasize that assessment is a collaborative enterprise and that it works best when there is a sense of shared purpose among those involved.

Areas/Divisions/Units of Institutional Effectiveness Assessment
(All Units, except those highlighted in Bold, are required to develop assessment plans).

University

I. Office of the President

II. Office of the Provost and Senior VP for Academic Affairs
   A. Global Learning
   B. 1. Center for Teaching and Learning
      1. Teaching and Learning
      2. Academic Technology
   3. Grants
   4. Global Partnerships
   5. Institutional Research and Assessment
   6. Library
   7. Enrollment Management
      1. Offices reporting to VP for Enrollment Management
         A. Admissions
         B. Financial Aid

III. Office of the Senior Vice-President and Chief Operating Officer
   I. Finance
      1. Accounting
      2. Treasury
      3. Risk Management
      4. Budget Services
      5. Accounts Payable
      6. Student Loans/Credit and Collection
      7. Purchasing
   II. Human Resources
      1. Payroll
      2. Human Resources
   III. Information Technology
      1. MIS
      2. Telephone
3. UTAC
4. Networks
5. Other

IV. Enrollment Services

IV.
A. Office of the Senior Vice-President for Advancement
B. 1. Annual Fund
   2. Corporations and Foundations
   3. Planned Giving
   4. Data Management
   5. Other

V.
A. Office of the Campus Provosts
B. 1. Student Life
   1. Orientation
   2. Resident Life
   3. Judicial Affairs
   4. Health Services
   5. Counseling Services
   6. Other
   2. Academic Advising/ Tutoring
   3. Special Admits (EOF, EFE)
   4. Campus Safety
   5. Athletics
   6. International Student Services
   7. Career Services
   8. Other

VI.
A. Office of the College Deans
B. 1. Academic Advising
   2. Special Admits Programs
   3. ESL Program
   4. Continuing Education
   5. Other

VII.
A. Office Communications and Public Relations
B. 1. Public Relations and Communications
   2. Webmaster
   3. Copying Center

VIII. A. Administration
     B. Campus Facilities
Figure 1: Institutional Effectiveness Assessment Flow Model
Operational Structure