# How To Register to Use SciFinder®

| Introduction | SciFinder’s web-based user registration form allows you to create your own SciFinder username and password. See the link “Create a SciFinder Account” on the [FDU Online Library page](#), directly below the sign-on link for SciFinder.

Note: You must use your FDU Webmail address to create your account or the registration will be denied.

After you submit the form, CAS sends you an e-mail message with instructions for completing the registration process. |
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| Access User Registration | 1. Click on the “Create a SciFinder Account” link on the [FDU Online Library page](#) to access the SciFinder user registration web page.  

![SciFinder registration page](SciFinder.png)  

Welcome to User Registration for SciFinder®  

Click Next to begin registration as a new user.  

Next>>  

2. Click Next. |
3. Click on the "Accept" button to accept User Registration Terms and Conditions or click on "Decline" if you do not.
1. Enter your contact information. While only your name and e-mail address are required, the additional information will help CAS better understand SciFinder users, allowing us to improve the products and services we offer. Remember, you must use your FDU Webmail address to register.

2. Specify a username and password. Your username must be unique and contain 5-15 characters. It can contain only letters or a combination of letters, numbers,
Your password must contain 7-15 characters and include at least three of the following:

- Letters
- Mixed upper- and lowercase letters
- Numbers
- Non-alphanumeric characters (e.g., @, #, %, &, *)

3. Select a security question from the drop-down list and provide the answer.

4. Click Register.

A message indicates that you will receive an e-mail message from CAS at the address you provided within the form.

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**Complete Registration Process**

1. Open and read the e-mail message from CAS.

   Note: If you have not received an e-mail from CAS within 30 minutes after submitting your Self-Registration form, the CAS e-mail may have been diverted into your "spam" folder by your e-mail or your institution's e-mail "spam filter". Check any local spam filter file and/or contact your institution's IT help desk.

   From: CAS
   
   Dear registered user,
   
   To complete your SciFinder registration, you must click the link provided below.

   https://scifinder-test.cas.org/82/registration/completeRegistration.html?respKey=_____
   
   This link is valid for only one use and will expire within 48 hours.

   If you need assistance at any time, consult the key contact at your organization.

2. Click the link within the e-mail message to complete the registration process. A confirmation page is displayed.
3. Click the link provided in the confirmation page to begin working with SciFinder.

Note: If you wish to access SciFinder from off campus, please use the database link on the FDU Online Library page.

Tips
If you receive a message, "all resources are in use….", when you login to SciFinder that means that all of your institution's licensed seats are being used by other SciFinder users at your institution. Wait a few minutes and try again. If the problem persists, contact the FDU Library at (973) 443-8516 or (201) 692-2100.