www.fdu.edu/reslifemetro

OFFICE OF RESIDENCE LIFE
Fairleigh Dickinson University - Metropolitan Campus

easy as 1 - 2 - 3, really !!
Any student who currently resides in the residence halls, pays a $200 room deposit, and has satisfied their student account with the Office of Enrollment Services for the Spring 2011 semester. Remember to have your application validated by Enrollment Services.

Commuter students can participate in Room Selection Day only if they are selecting housing with a current resident or if they participate independently in the commuter time slot (5:00 pm - 6:00 pm).

If your room deposit is covered by Athletics or the EOF Office, you must have your Housing & Meal Plan Application validated by the respective office.

A $200.00 nonrefundable room deposit is required for all current residents to be eligible to participate in the Room Selection Process. Commuters must pay a one-time $150 security deposit in addition to the $200 nonrefundable room deposit. The Office of Enrollment Services accepts cash, major credit cards, personal checks, certified checks, and money orders. You may also pay your deposit(s) online at: http://view.fdu.edu/default.aspx?id=2887

Please keep your receipt. Your deposit(s) must be submitted to the Office of Enrollment Services by 3:00 pm on Thursday, March 10, 2011. If your deposit(s) is late, you will not be able to participate in the Room Selection Day. A room will be selected for you at a later date.

Earned academic credits (not credits in progress) determine your class standing per established University guidelines (refer to table below). Please rectify any discrepancies with your academic college and/or Enrollment Services before March 10, 2011. Your Room Selection time is based on the class standings listed below.

<table>
<thead>
<tr>
<th>Credits</th>
<th>Class Standing</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-29</td>
<td>Freshmen (1st year)</td>
</tr>
<tr>
<td>30-59</td>
<td>Sophomore (2nd year)</td>
</tr>
<tr>
<td>60-89</td>
<td>Junior (3rd year)</td>
</tr>
<tr>
<td>90+</td>
<td>Senior &amp; Graduate students (4th year +)</td>
</tr>
</tbody>
</table>

ABSOLUTELY!! Applications must be submitted together. Both students must come to Room Selection Day together (or one can proxy for the other...see PROXY section) in order to guarantee placement as roommates.

A Housing and Meal Plan Contract that is signed and submitted to the Office of Residence Life is legally binding and holds the student to the financial obligation of the entire contract period (August - May). Students desiring to cancel their contract must comply with the process established by the Office of Residence Life and the contract. At minimum, there may be a $200 cancellation fee.

Room & Board Rates

(please note that all rates are subject to change)

### Current Room Rates (per person)

<table>
<thead>
<tr>
<th>Year</th>
<th>Semester</th>
<th>NORTHPOINTE</th>
<th>UNIVERSITY COURT (with kitchen-buildings 4, 6, &amp; 10)</th>
<th>UNIVERSITY COURT (without kitchen-buildings 1, 2, 3, 5, 7, 8 &amp; 9)</th>
<th>LINDENS (Buildings 1, 2, 3, 4, 5, 7, 8)</th>
<th>LINDEN 6 (Academic Year-Round Housing - August to May)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Medical Single</td>
<td>$13,800</td>
<td>$12,254</td>
<td>$11,606</td>
<td>$12,290</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Double</td>
<td>$9,248</td>
<td>$8,220</td>
<td>$7,782</td>
<td>$7,670</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Triple</td>
<td>$6,872</td>
<td>$6,782</td>
<td>$6,512</td>
<td>$6,512</td>
</tr>
</tbody>
</table>

### Current Board Rates (per person)

<table>
<thead>
<tr>
<th>MEAL PLAN</th>
<th>RATES PER SEMESTER</th>
<th>PLAN DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meal Plan A</td>
<td>$1,918</td>
<td>11 meals per week and $300 flex money</td>
</tr>
<tr>
<td>Meal Plan B</td>
<td>$2,118</td>
<td>11 meals per week and $500 flex money</td>
</tr>
<tr>
<td>Meal Plan C</td>
<td>$500</td>
<td>$500 flex money (commuter &amp; graduate students only)</td>
</tr>
<tr>
<td>Meal Plan D</td>
<td>$1,465</td>
<td>8 meals per week and $200 flex money</td>
</tr>
<tr>
<td>Meal Plan F</td>
<td>$1,465</td>
<td>5 meals per week and $375 flex money</td>
</tr>
</tbody>
</table>

* Room & Board Rates for 2011-2012 academic year not established at time of publication
Returning residents who receive a room assignment for the Fall semester during the Room Selection process in the Spring must complete a Housing & Meal Plan Cancellation Form, by August 15, 2011, if they would like to cancel their housing.

Cancellations granted after the first day of classes and/or after officially checking into the residence halls will have charges assessed according to the University’s established refund policy (please refer to Housing & Meal Plan Contract).

Your $200 room deposit is nonrefundable.

Financial Clearance

All residents must be financially cleared. No student will be permitted to move into the residence halls until they have satisfied their student account with the Office of Enrollment Services. This could mean paying a bill, signing a student loan, providing scholarship information, or making a payment arrangement.

To verify or receive financial clearance, you must stop by or contact the Office of Enrollment Services at (201) 692-2214 (not the Office of Residence Life) and satisfy your student account with the University prior to the official move-in day at the beginning of each academic semester.

You will not be allowed to move into the residence halls during the Fall or Spring semesters if you are not financially cleared.

Room Changes

Please select your room and roommate carefully. Rooms selected during the Room Selection Process are final.

Special Living Option Waiting Lists

There will be waiting lists for rooms in our Special Living Options (L.I.F.E. House, Global Scholar’s Hall, & Honor’s House) that become full on Room Selection Day. Students will be contacted in the order their name appears on the waiting list.

Meal Plans

All resident students are required to have a meal plan with the exception of graduate students. If you do not select a meal plan, you will be assigned Meal Plan A.

Meal Plan Change Request

Who can apply: Graduate Students, University Court 4, 6, 10 and Linden 6 residents. Any resident changing between Meal Plans A & B.

Form to submit: Meal Plan Change Request

Decision: Minimum 48 hour processing time

Residents of University Court 4, 6, 10, or Linden 6 can select from Meal Plans A, B, D, or F.

Graduate can select any meal plan (A, B, C, D, or F).

Meal Plan Reduction Request

Who can apply: Residents who would like to request a reduction to their meal plan for medical, religious, class schedule conflicts, etc.

Form to submit: Meal Plan Reduction Request

Decision: Committee meets to review all appeals and will notify resident via letter to campus mailbox by second Friday of each semester.

Forms are available in the Office of Residence Life or can be downloaded at www.fdu.edu/reslifemetro, select “Meal Plan Change Procedures”.

Deadline to apply for Meal Plan Change Request or Meal Plan Reduction request is the first day of classes each semester. Submissions received after deadline are not considered.

Original meal plans are in effect until you receive written confirmation of any changes.

Unique Situations

If you have a unique situation, including financial hardships, and are unable to pay the required deposit(s) by the deadline, please send a written statement/explanation and supporting documentation by Friday, March 4, 2011 (requests received after this date will not be considered) to:

Attn: Stacey Oakley Davis
Unique Situations
Office of Residence Life
1000 River Road (T-RL1-01)
Teaneck, NJ 07666

Medical Singles & Special Needs Accommodations

If you would like to request a medical single or any other type of special accommodation, you must submit a Specials Needs Form (available at Residence Life or download at www.fdu.edu/reslifemetro, select “Applications & Forms) and provide supporting documentation from your physician stating the reason why it is necessary that you have a medical single or special accommodation. These requests are reviewed by the Special Needs Committee before any determination is made.
What you need to participate in Room Selection Day

In order to participate in Room Selection Day, you must provide/bring the following:

- A valid Fairleigh Dickinson University student ID.
- A completed Housing and Meal Plan application validated by Enrollment Services, EOF, or Athletics. (due March 10, 2011)
- A completed Room Selection Reply Card (due March 10, 2011)
- If your preferred roommate cannot be present, they will need to provide you with a completed proxy form (see below).

The Proxy System

If you cannot attend Keep My Same Room Day or Room Selection Day, you may authorize a friend to serve as a proxy (substitute) for you and select in your absence. However, you must complete and provide to your proxy, prior to your room selection day and time, the following:

- A completed Proxy Form (available in Residence Life)
- A completed Housing & Meal Plan Application.
- A completed Housing & Meal Plan Contract.
- A photocopy of your valid Fairleigh Dickinson University ID.

*remember that you are bound by any decision made by your proxy regarding both the room and roommate selection.

Reply Cards

Everyone who intends to participate in Room Selection Day MUST submit a completed Room Selection reply card by March 10, 2011. If you are selecting a room with a roommate(s), all names should be listed on the SAME reply card. All Housing & Meal Plan Applications should be attached to the reply card. If you are selecting alone, only list your name on the reply card.

Linden 6

Linden 6 is our Academic Year-Round residence hall (August - May). The room rate for Linden 6 is inclusive of housing during all University break periods (Thanksgiving, Winter, and Spring breaks).

In addition, kitchen facilities are available. Therefore, Linden 6 residents have the option to select from Meal Plans A, B, D or F.