Advice to ALL Students

Read carefully the directions and procedures given in this booklet so that you fully understand the enrollment process. It is your responsibility to know policies and meet deadlines as published.

Admissions

Eligibility and Admission

Admission to the summer session for both days and evening classes is open to:

- All students currently enrolled at Fairleigh Dickinson University.
- Students enrolled at other colleges and universities.
- High school graduates who have been accepted at Fairleigh Dickinson University or another college or university.
- College graduates interested in taking courses for enrichment or career purposes.
- Qualified high school students (specific courses).
- Individuals from the community.

Admission to the University for New Students

All individuals wishing to apply for admission to the University as new, readmit (did not attend Spring 2013) or transfer, should contact the Admissions Office on the appropriate campus.

Campus Undergraduate Graduate
Vancouver 604-682-8112 604-682-8112
Metropolitan 201-692-2553 201-692-2554/2563
College at Florham 973-443-8901 973-443-8905
Petrocelli College 201-692-2675

Placement Testing Requirements

All incoming undergraduate students (full-time, part-time, transfer or international) must demonstrate a minimum level of English and Mathematics proficiency through testing or the use of transfer credits accepted by FDU. Students who do not meet the minimum levels of proficiency in English and Mathematics must take special courses designed to help them develop the required proficiency. Be advised that these special courses are not applicable to degree requirements.

International graduate students must demonstrate a minimum level of English proficiency through testing. Students who do not meet the minimum level of proficiency in English must take special courses designed to help them develop the required proficiency.

Advising

Upon completion of the admissions process, new students will be directed to the appropriate department/advising center for academic advising and registration.

Registration

In-person registration is available in the Office of Enrollment Services Mondays through Thursdays from 9:00 a.m. to 6:00 p.m. and Fridays from 9:00 a.m. to 5:00 p.m.

Summer Session Calendar 2013

Vancouver Campus

<table>
<thead>
<tr>
<th>SUMMER TRIMESTER 2013</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Registration/Academic Advising (Monday-Friday)</strong></td>
<td>Apr. 29 - May 3</td>
</tr>
<tr>
<td><strong>Campus Commencement Ceremony (Wednesday)</strong></td>
<td>May 1</td>
</tr>
<tr>
<td><strong>New Student Orientation (Thursday &amp; Friday)</strong></td>
<td>May 2 - 3</td>
</tr>
<tr>
<td><strong>Classes Begin, 8:00 AM (Monday)</strong></td>
<td>May 6</td>
</tr>
<tr>
<td><strong>Last Day for Registration</strong></td>
<td>May 13</td>
</tr>
<tr>
<td><strong>Victoria Day Holiday (Monday) (Canada)</strong></td>
<td>May 20</td>
</tr>
<tr>
<td><strong>Last Day for Drop/Add Classes</strong></td>
<td>May 21</td>
</tr>
<tr>
<td><strong>Priority Registration for Fall Trimester 2013</strong></td>
<td>Jun. 17 - 28</td>
</tr>
<tr>
<td><strong>Last Day for Withdrawal from Classes</strong></td>
<td>Jun. 24</td>
</tr>
<tr>
<td><strong>Canada Day Holiday (Monday) (Canada)</strong></td>
<td>July 1</td>
</tr>
<tr>
<td><strong>Last Day of Classes, Summer Trimester (Tuesday)</strong></td>
<td>July 16</td>
</tr>
<tr>
<td><strong>Reading Days/Make-up Days (Wednesday-Friday)</strong></td>
<td>July 17 - 19</td>
</tr>
<tr>
<td><strong>Final Examinations (Monday-Friday)</strong></td>
<td>July 22 - 26</td>
</tr>
<tr>
<td><strong>Trimester Ends, 11:00 PM (Friday)</strong></td>
<td>July 26</td>
</tr>
</tbody>
</table>

Important Information for Continuing Students

Web Registration

Summer 2013 registration begins on March 25, 2013. Web registration will be available to continuing graduate and undergraduate students currently enrolled for the Spring 2013 term. Students may register at any time between 8:00 a.m. and 9:00 p.m. (Eastern Standard Time) up to the day before a class begins.

Access WebAdvisor:

Undergraduate students: are required to meet with an academic advisor to prepare their Summer schedule and to obtain access to register on the web. A student may register on the web at any time up to the day before a class begins for the Summer session. Please refer to Holds and Registration Information on WebAdvisor to check for any “Holds” that may block you from registration. Contact the corresponding department to resolve any hold that may inhibit you from Summer registration. You may also register in-person in the Office of Enrollment Services.

Guidelines for Web Registration using the Webadvisor system for Undergraduate students:

- Undergraduate students must meet with an advisor to gain access to register on the web.
- Undergraduates can only register for a maximum of 18 credits online in the Fall and Spring Sessions and 12 credits during the Summer Session. Additional credits must be processed in-person in the Office of Enrollment Services.
- If a student on probation registers for a ‘future’ term, the system will not allow the student to exceed the current restricted limit. The Dean’s office will contact the student, if his/her probation and credit limit are extended into the future term and inform him/her to reduce their course schedule.
- The system will check for prerequisites and co requisites.
- If a student entered the University prior to 1996, he/she may have a problem registering for a class in which the prerequisite was completed prior to 1996.
Transfer students may incur a block for Pre requisites that they completed at a former institution and required at FDU.

If a course has one of the following 'restrictions' a student must register for this class in person: DA/Department Approval Needed, DC/Department Chair Approval Needed, RC/Regional Center Approval Needed, HO/Honors Program Approval Needed.

Other courses with a ‘Restriction’ will be validated within the system to ensure that the student meets the criteria. If they don’t, they will be blocked from registering for the course.

A registration form must be completed for each student. The form requires the student and advisor’s signature. The Enrollment Services copy must be forwarded to Enrollment Services within 24 hours.

An EOF student must meet with his/her EOF advisor in addition to his/her academic advisor in order to gain access to Webadvisor.

Students in the 5-year Quest program must meet with a Quest advisor in addition to their academic advisor in order to gain access to Webadvisor.

If a student has a ‘Hold’ on his/her record due to an unpaid bill, medical records not presented to the Health Office, Dean’s Hold, Loan Hold or any other hold, the student will be blocked from registration. Please view Holds and Registration Information on WebAdvisor to identify holds on your record.

A student will acknowledge University policy regarding academic and financial terms prior to registering online.

Some advisors may choose ‘not to permit’ their students the option to register online. If this occurs, the advisor should not release the hold flag in PERC. When releasing the hold flag, ALWAYS use the prior day’s date, otherwise the release will not go into effect until midnight of the current date, thus blocking a student from registering before this time.

Graduate students: Vancouver Graduate students are required to meet with an academic advisor before registering on the web. Many graduate courses have variable start dates: therefore, you may register for a course up to the day before a class begins. Please refer to Holds and Registration Information on WebAdvisor to check for any “Holds” that may block you from registration. Contact the corresponding department to resolve any holds that may inhibit you from summer registration. You may also register in person in the Office of Enrollment Services.

Guidelines for Web Registration using the Webadvisor system for Graduate students:

- Graduate students in Vancouver are required to meet with an advisor prior to registering on the web.
- Graduate students can only register for a maximum of 9 credits.
- Non matriculated students will not be permitted to register online.
- The system will check for prerequisites and corequisites. Waivers and substitutions will be recognized by the system as long as the information resides on the student transcript.
- If a student entered the University prior to 1996, he/she may have a problem registering in a class in which the prerequisite was completed prior to 1996.
- Courses with ‘Restrictions’ will be validated within the system to ensure that the student meets the criteria. If they don’t, they will be blocked from registering for the course.
- Students in the 5-year Quest program must meet with a Quest advisor in addition to their academic advisor in order to gain access to Webadvisor.
- If a student has a ‘Hold’ on his/her record due to an unpaid bill, medical records not submitted to the Health Office, Dean’s Hold, Loan Hold or any other hold, the student will be blocked from registration. Please view Holds and Registration Information on WebAdvisor to identify holds on your record.
- A student will acknowledge University policy regarding academic and financial terms prior to registering online.

In order to register on the web, a student must be registered for the current term, have a Webmail account and a Webadvisor account. Webmail creates an FDU email account. Webadvisor is the program that gives you the access to register, view your academic record, billing and financial aid awards.

Please check your schedule for accuracy when you complete the registration process.

When selecting courses - if you select a course for which you are not eligible to enroll, your entire schedule will not be processed. Please delete this course in order to proceed and finalize your registration.

Please note: A student must create a Webmail account before he/she can gain access to Webadvisor.

To create a Webmail account, go to: https://webmail.fdu.edu

You will receive a login and password to Webadvisor the next business day. For assistance with Webmail call the Help Desk at 973-443-8822. For assistance with Webadvisor send an e-mail to webadvisoradmin@fdu.edu.

Academic Advisors will arrange advisement and provide scheduling forms during the registration period. Students should contact their advisors to arrange advising appointments.

- All Vancouver students are required to meet with their academic advisor before registering for classes.
- Visiting students must go to the Admissions Office prior to registration to complete an application.

Non-matriculated (non degree-seeking) students who wish to matriculate (file for degree status) should contact the Office of Enrollment Services/Records prior to registering.

Graduation Requirements Students are ultimately responsible for meeting graduation requirements and should check the catalog for degree requirements and/or co requisites. Students are required to file for graduation at least eight months prior to their expected date of completion. Early filing is required.

September Graduation – File by prior year March 1 date
February Graduation – File by prior year June 1 date
May Graduation – File by prior year November 1 date

Administrative Holds placed on a student’s record may prevent registration. Proof of clearance or a release must be presented to the Office of Enrollment Services at the time of registration. Students can obtain clearance for holds from the appropriate office.

Course Master Schedule Changes

Cancelled Classes The University reserves the right to cancel any class for which there is insufficient enrollment, to close a class when the enrollment limit in that class is reached, and to make any schedule changes required, including a change of hours, days and campus location. When and if possible the department making the change will notify students of such changes.

Faculty Assignments The University reserves the right to make last-minute changes in faculty assignments owing to circumstances of an unforeseen nature.

Registration, Tuition and Billing
Summer Session Tuition and Fees 2012-2013

All fees, tuition and charges are subject to change at any time at the discretion of the University’s Board of Trustees.

Undergraduate Tuition per credit $673
Graduate Tuition per Credit $799

Pre University Programs(Graduate/Undergraduate):
  Flat Rate 6 credits $1,652
  Technology Fee $108
  Graduation Fee
    Undergraduate $205
    Graduate $215
New Student/Orientation Fee (Undergraduate) $460
New Student Fee/ Orientation Fee (Graduate) $230

Payment Information

Payment in the form of check or money order is accepted in the Office of Enrollment Services. The University offers a secure online payment method through an online service provider, Cashnet Smartpay until May 31st and effective June 1, 2012, the new vendor will be “Official Payments”. A service charge for the convenience of this alternative method of payment will be applied to credit card transactions. Please refer to the Enrollment Services link at http://inside.fdu.edu for further details.

Corporate Reimbursement Plan

Students who are reimbursed by their employers at the end of a semester and upon submission of a grade can enroll in the Corporate Reimbursement Plan. The enrollment forms are available in the Office of Enrollment Services. A 4% carrying charge will be assessed at the time of application. Payment for the Fall Session is due on or before August 15, 2012. Payment for Summer Semester is due April 15, 2013. The plan is term specific. Payment received after the due date will be subject to a late fee.

Corporate Voucher/Direct Payment

Students who have corporate sponsorship must submit a voucher at the time of registration. The University will forward the voucher and a statement of account to the corporation for payment.

Employee Educational Tuition Grants (ETG)

Employees or dependents of employees must apply for an Educational Tuition Grant (ETG) through the Office of University Human Resources prior to being registered. Upon approval, a receipt will be issued to the registrant to be presented along with the registration form at the Office of Enrollment Services. Employees are responsible for all other fees. The tuition credit will be applied to your account by the Financial Aid Office.

Correct Sections

Students are responsible for attending the correct course section – day(s), time(s), building and room – as indicated on their schedules. The submission and processing of a properly signed registration form to a student’s home campus Enrollment Services Office creates a contract with the University which results in the holding of all class seats. This processing produces indebtedness to the University. 100% tuition cancellation can only occur if the withdrawal process takes place before the beginning of the session.

Non-attendance in a class or non-payment of tuition does not constitute an official withdrawal nor does it guarantee a tuition refund.

Closed Course

When a student attempts to register for a course which is closed the student may petition to be admitted into the course. Students may obtain the closed course authorization card from the department offering the course. Students are responsible for securing the necessary signatures and then bringing the authorization card and the Registration Form/Change of Program Form to the Office of Enrollment Services.

Late Payment Charge

Summer payments are due at the time of registration. If payment is received after the start of the term, a late fee will be assessed as follows:

- Weeks 1 & 2: 2%
- Weeks 3 & 4: 4%
- Weeks 5 & 6: 6%

Accounts turned over to the Collections Department will be assessed a 12% charge.

Withdrawals

a) Non-attendance or non-payment of tuition does not constitute an official withdrawal. An official drop form must be filed with the Office of Enrollment Services/Records. A 100% refund is granted only when a student withdraws prior to the first day of the session.

b) Undergraduate and graduate students may withdraw from classes without academic penalty, receiving a grade of “W” until the date specified in the Summer Session Calendar for that session as specified above.

c) The grade of “W” will apply on all withdrawals. This grade will not be credited toward the baccalaureate or graduate requirements nor will it be averaged into the cumulative grade point ratio.

d) Any change in a student’s schedule must be made in writing, with the student’s signature to the Office of Enrollment Services/Registration. Forms to delete a course(s) or withdraw completely from the University are available in the Office of Enrollment Services on each campus.

e) All mail requests for withdrawal shall be sent Certified Mail with return receipt requested. The effective date of the withdrawal will be the date the student last attended class.
Tuition Refund Schedule

**Fall and Spring Sessions**

<table>
<thead>
<tr>
<th>Event</th>
<th>Refund to Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to first day of session</td>
<td>100%</td>
</tr>
<tr>
<td>During 1st week of session</td>
<td>90%</td>
</tr>
<tr>
<td>During 2nd week of session</td>
<td>80%</td>
</tr>
<tr>
<td>During 3rd week of session</td>
<td>60%</td>
</tr>
<tr>
<td>During 4th week of session</td>
<td>40%</td>
</tr>
<tr>
<td>During 5th week of session</td>
<td>20%</td>
</tr>
<tr>
<td>After 5th week of session</td>
<td>No refund</td>
</tr>
</tbody>
</table>

**Summer Sessions (or Courses 12 weeks or less)**

<table>
<thead>
<tr>
<th>Event</th>
<th>Refund to Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to first day of session</td>
<td>100%</td>
</tr>
<tr>
<td>During 1st week of session</td>
<td>75%</td>
</tr>
<tr>
<td>During 2nd week of session</td>
<td>50%</td>
</tr>
<tr>
<td>After 2nd week of session</td>
<td>No refund</td>
</tr>
</tbody>
</table>

Lab, technology and other fees are non-refundable after the first day of class. This cancellation schedule does not apply to special or weekend programs. Cancellation schedules for these programs are available at the Office of Enrollment Services. Students enrolled in courses that are offered from the New Jersey campuses will be subject to the withdrawal dates of the academic calendar of the particular campus or course. Actual due dates for fall and spring semesters and summer and winter sessions are available upon request and posted in the registration and bursarial areas of each campus.

**Collection Fee**

By endorsing the registration agreement the student enters into a contractual agreement with Fairleigh Dickinson University and has a financial obligation to pay expenses incurred during enrollment. In the event the student defaults on his or her financial obligation and the account is submitted to a third party agency for collection, the student will be responsible to pay all collection costs associated with the account as well as the past due balance. A 12% late fee will also be assessed to the unpaid balance.

**Independent Study**

Independent Study course forms are available in the Office of Enrollment Services. If the course is taken at the student’s home campus, signatures are required by the dean of the college of the major, the chairperson of the major and the mentor of the course. When an Independent Study course is not within the department of the major on campus, the signature of the chairperson of the department of the course is also required. If the course is taken cross-campus, signatures are also required by the cross-campus college dean and the cross-campus course chairperson. When all signatures are acquired, forms must be returned to the Office of Enrollment Services. Deadlines for Independent Study are listed in the calendar.

**University Core**

All freshmen entering the university are required to complete the 12-credit, four-course University Core. The courses are to be taken in sequence and no two Core Courses may be taken in the same semester. The sequence of Core courses will usually be completed by the end of the junior year. No student may begin the Core sequence who has not successfully completed ENWR 1101. The courses are to be taken in the order specified below:

Students who entered FDU prior to the fall of 2010 are required to take the following sequence:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CORE 1006</td>
<td>The Global Challenge</td>
</tr>
<tr>
<td>CORE 2007</td>
<td>Perspectives of the Individual</td>
</tr>
<tr>
<td>CORE 2008</td>
<td>Cross Cultural Perspectives</td>
</tr>
<tr>
<td>CORE 3009</td>
<td>The American Experience</td>
</tr>
</tbody>
</table>

Students who enter in fall 2010 and thereafter will take the following sequence:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>CORE 1001</td>
<td>Perspectives on the Individual</td>
</tr>
<tr>
<td>CORE 2002</td>
<td>The American Experience</td>
</tr>
<tr>
<td>CORE 2003</td>
<td>Cross Cultural Perspectives</td>
</tr>
<tr>
<td>CORE 3004</td>
<td>The Global Challenge*</td>
</tr>
</tbody>
</table>

All students regardless of how many credits are accepted in transfer must take Perspectives on the Individual and The Global Challenge.

**Transfer students** who have 30-59 credits accepted in transfer from another school may substitute any 3-credit transfer liberal arts course for either The American Experience or Cross Cultural Perspectives. With 30-59 accepted transfer credits the student is required to take only three Core courses. Those with 60 or more accepted transfer credits may substitute a liberal arts course for The American Experience and another liberal arts course for Cross Cultural Perspectives.

* The Global Challenge may not be taken prior to the first semester of a student’s junior year.

**Authorized substitute courses are indentified in notes attached to CORE 2002 and CORE 2003 in the list of CORE courses in the Course Booklet and on Webadvisor.

**Records**

**Change of Name, Address, Major, Etc.**

All changes relating to a student’s permanent record must be made through the Office of Enrollment Services/Records by submitting the appropriate form. Students are responsible for ensuring that the University has their correct address.

**Declaration for Graduation**

Students planning to complete their degree requirements must file a Declaration for Graduation form in the Office of Enrollment Services/Records. Students are required to file for graduation at least eight months prior to their expected date of completion. Early filing is required.

**Security**

**Identification Cards**

All students are required to carry University identification cards.

**Affirmative Action Statement**

No person acting within the scope of his or her authority and responsibility at Fairleigh Dickinson University shall discriminate on the basis of race, color, creed, sex, sexual orientation, national origin, handicap, military status, or age.
### BIOL 1001
#### Principles of Modern Biology

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MWF 03:00PM-04:15PM</td>
<td>130</td>
<td>Leon Carlos</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**
Basic principles of biology using evolution as the unifying theme of a study of biologically important chemicals, the structure and functions of cells and organisms and the diverse forms of plants and animals. The interactions of individuals and populations are examined so as to better understand humanity's impact on the environment. For nonbiology majors.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

### BIOL 1011
#### LAB: Princ of Mod Biology

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>W 04:30PM-05:45PM</td>
<td>130</td>
<td>Leon, Carlos</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**
Lab associated with BIOL 1001 - Principles of Modern Biology

**Prerequisite(s)**

**Special Course Notes**

**Fees:**
Lab Fee: $57.00

### BUSI 1000
#### Business in A Global Society

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>TTH 11:00AM-12:50PM</td>
<td>257</td>
<td>Asik-Dizdar, Ozen</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**
Survey of the functions and operations of business organizations in a global marketplace. Organizational structure, operations and financing of business firms are studied in light of the legal, social, regulatory and environmental issues affecting business on a global basis. Critical thinking, communication research and problem-solving skills are emphasized in individual and group settings.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

### BUSI 1160
#### Business Ethics Forum

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>TTH 01:00PM-02:50PM</td>
<td>133</td>
<td>Sarmad, Farshad</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**
Survey of approaches to resolving ethical dilemmas in a variety of business settings and disciplines. The course includes presentations given by faculty members in various disciplines throughout the College of Business Administration. Students are required to demonstrate competence in a variety of communication skills and work both individually and collectively. This course should be completed by all College of Business students before proceeding to sophomore-level course work.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

### BUSI 3160
#### Business Planning Forum

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>TTH 01:00PM-02:50PM</td>
<td>134</td>
<td>Vincenti, Michele M.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**
This course focuses on the venture planning process creating a business plan and on the stages of organizational development. Students will learn how to plan a new business venture and make intelligent "go/no go" decisions. Students will learn about the design and purposes of a business plan and create a basic business plan as a group project. Students also will learn about what happens as a new venture is created and begins to grow. This process is called the life cycle and it highlights changes in organizational structure, strategy, leadership styles and reward programs that are often required to maximize the health and performance of the developing organization.

**Prerequisite(s)**

**Special Course Notes**

**Fees**
### COMM 2099: Professional Communications

**Meeting Times:** MWF 04:30PM-05:45PM  
**Location:** ROOM 259  
**Faculty Names:** Staff, Staff  
**Course Start Date:** 06/05/2013  
**Course End Date:** 26/07/2013

**Description:**
An advanced writing and oral communication course which emphasizes the importance of collaborative communication techniques used in the workplace. The course features an extended simulation that integrated work-related written and oral communication through practical application. The simulation allows students to gain experience similar to that of the workplace. The course also concentrates on business writing including: letters; memos; reports; and proposals; oral presentation; listening skills; and group dynamics.

**Prerequisite(s):** ENGW 1102

### COMM 2210: Popular Culture and the Media

**Meeting Times:** MWF 10:30AM-11:50AM  
**Location:** ROOM 133  
**Faculty Names:** Gifford, James D.  
**Course Start Date:** 06/05/2013  
**Course End Date:** 26/07/2013

**Description:**
Investigation of the interrelationships of the mass media and popular culture analyzing the ways in which mass media mirror and affect popular culture. Fall Spring

**Prerequisite(s):**

### CORE 1001: Persp on Individual

**Meeting Times:** MWF 12:00PM-01:15PM  
**Location:** ROOM 135  
**Faculty Names:** Dreher, Gudrun E.  
**Course Start Date:** 06/05/2013  
**Course End Date:** 26/07/2013

**Description:**
The purpose of this course is to stimulate personal reflection by carefully examining situations in which individuals struggle to come to grips with some very important features of: self-integrity; purity of heart; and the ability to make choices. Individuals seek to find meaning in the consciousness of their own mortality and to forge understandings of themselves through consciousness of their relation to nature. The effects of genetics, internal conflict, and the totalitarian state and social prejudice pose challenges to the very survival of the individual self but the challenges show individuals’ courage to grow and to survive. Readings include: Plato’s Apology and Crito; Gilgamesh; Freud’s Civilization and Its Discontents; Atwood’s The Handmaid’s Tale; Wiesel’s Night; and Haley’s The Autobiography of Malcolm X.

**Prerequisite(s):** ENGL 1101 ENGW 1101 ENWR 1101 or ENGL 1111

### CORE 2002: The American Experience

**Meeting Times:** MWF 10:30AM-11:50AM  
**Location:** ROOM 133  
**Faculty Names:** Gifford, James D.  
**Course Start Date:** 06/05/2013  
**Course End Date:** 26/07/2013

**Description:**
Citizens of the United States have had since the country’s beginning a vision of the future which has in its various meanings come to be called The American Dream. This course explores this idea through four questions. Who is to be included in and who is excluded from the Dream? Can the individual’s pursuit of the Dream be harmonized with the claims of the state? Does American art expose a melancholy tension in the American Dream a tension between nostalgia for the past and a lust for innovation? Lastly how do the aspects of the Dream that stress wealth fame and power affect the polity and image of America in the world? Texts include: the U. S. Constitution; Franklin’s Autobiography; selections from de Tocqueville’s Democracy in America; Narrative of the Life of Frederick Douglass; The Great Gatsby; and selections of the artwork from the Whitney Museum of American Art’s collection “The American Effect”.

**Prerequisite(s):** CORE 2007 or CORE 1001
### CORE 2002

**Meeting Times**
- MWF 01:30PM-02:45PM

**Faculty Names:**
- Gifford, James D.

**Course Start Date:** 06/05/2013
**Course End Date:** 26/07/2013

**Description**
Citizens of the United States have had since the country’s beginning a vision of the future which has in its various meanings come to be called The American Dream. This course explores this idea through four questions. Who is to be included in and who is excluded from the Dream? Can the individual’s pursuit of the Dream be harmonized with the claims of the state? Does American art expose a melancholy tension in the American Dream a tension between nostalgia for the past and a lust for innovation? Lastly how do the aspects of the Dream that stress wealth fame and power affect the polity and image of America in the world? Texts include: the U. S. Constitution; Franklin’s Autobiography; selections from de Tocqueville’s Democracy in America; Narrative of the Life of Frederick Douglas; The Great Gatsby; and selections of the artwork from the Whitney Museum of American Art’s collection “The American Effect”.

**Prerequisite(s)**
- CORE 2007 or CORE 1001

### CORE 2003

**Meeting Times**
- MWF 01:30PM-02:45PM

**Faculty Names:**
- Toor, Kiran

**Course Start Date:** 06/05/2013
**Course End Date:** 26/07/2013

**Description**
Our practices seem natural to us. Using sources from anthropologists historians sociologists and philosophers; this course seeks to produce an awareness of one’s own being as being in culture(s). The course will teach students to describe and analyze cultural phenomena in their own lives. Through a study of samples from a variety of cultures, students will examine the fluidity and multiplicity of cultural identities and borders. Ways in which cultures change, how cultures shape and are shaped by individuals, and how misunderstandings and tensions arise between cultures, and how those differences evolve are central to the course. Understanding some of the dynamics of cultural identity and difference is essential for becoming a global citizen.

**Prerequisite(s)**
- CORE 2002 or HIST 3320

### CORE 3004

**Meeting Times**
- MWF 03:00PM-04:15PM

**Faculty Names:**
- O’Reilly, David J.

**Course Start Date:** 06/05/2013
**Course End Date:** 26/07/2013

**Description**
This capstone course of The University Core sequence examines three topics: global economics; the environment; and world governance/citizenship. Critical thinking skills are brought to bear on values at issue in each of these areas.

**Prerequisite(s)**
- CORE 2003 COMM 1105 COMM 2102 HIST 1101 HIST 1102
- HIST 1214 HIST 1215 ANTH 1202 or ENGL 210

### DSCI 1128

**Meeting Times**
- MWF 03:00PM-04:15PM

**Faculty Names:**
- Janarthanan, Vasudevan

**Course Start Date:** 06/05/2013
**Course End Date:** 26/07/2013

**Description**
This course focuses on mathematical and algebraic concepts in relationship to business applications including: linear and nonlinear functions; national functions; exponential and logarithmic functions. Elements of calculus such as limits and derivatives are introduced. Business applications include: supply; demand; and equilibrium breakeven analysis; and financial mathematics.

**Prerequisite(s)**
- MATH 0198 MATH 0199 MATH 0298 MATH 0299
Subject | Course Number | Section | Short Title | Meeting Times | ROOM | Faculty Names: | Course Start Date | Course End Date
--- | --- | --- | --- | --- | --- | --- | --- | ---
DSCI | 2029 | V1 | Introduction to Statistics | TTH | 05:00PM-06:50PM | 138 | Dhande, Karamjit S. | 06/05/2013 | 26/07/2013

**Description**
An introduction to basic statistical methods to collect summarize and analyze numerical data. Topics include: descriptive statistics; the basics of probability binomial and normal distributions; and sampling and sampling distributions. Excel spreadsheets are frequently employed to both graphically illustrate a topic and provide computational capabilities.

**Prerequisite(s)**
DSCI 1128 QUANT 1128 or MATH 1128 DSCI 1239 DSCI 1234
QUANT 1239 or MATH 1239 MIS 1045

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Subject | Course Number | Section | Short Title | Meeting Times | ROOM | Faculty Names: | Course Start Date | Course End Date
--- | --- | --- | --- | --- | --- | --- | --- | ---
EGTG | 2210 | V1 | Technical Communications | MWF | 04:30PM-05:45PM | 259 | Staff, Staff | 06/05/2013 | 26/07/2013

**Description**
Overview of the writing, editing, research, and design principles of technical and professional communication. Students will learn how to gather, organize, and present information effectively. Course includes business and technical documentation including: on-line tools; oral reports and public speaking; teamwork and participation in group meetings; use of visuals to communicate material; professional ethical and social responsibilities; and research techniques using the library and the Internet. Prerequisite: ENWR 1101 Academic Writing

**Prerequisite(s)**
ENWR 1101

---

Subject | Course Number | Section | Short Title | Meeting Times | ROOM | Faculty Names: | Course Start Date | Course End Date
--- | --- | --- | --- | --- | --- | --- | --- | ---
ENGL | 3386 | V1D | ST in British or American Lit | MWF | 01:30PM-02:45PM | 259 | Gifford, James D. | 06/05/2013 | 26/07/2013

**Description**
Course in selected works from British and American literary tradition.

**Prerequisite(s)**
ENGL 1102

---

Subject | Course Number | Section | Short Title | Meeting Times | ROOM | Faculty Names: | Course Start Date | Course End Date
--- | --- | --- | --- | --- | --- | --- | --- | ---
ENGL | 3386 | V2 | ST in British or American Lit | MWF | 01:30PM-02:45PM | 259 | Gifford, James D. | 06/05/2013 | 26/07/2013

**Description**
Course in selected works from British and American literary tradition.

**Prerequisite(s)**
ENGL 1102

---

Subject | Course Number | Section | Short Title | Meeting Times | ROOM | Faculty Names: | Course Start Date | Course End Date
--- | --- | --- | --- | --- | --- | --- | --- | ---
ENGR | 3000 | V1 | Mod Tech:Prin/Appl/Impacts | TTH | 03:00PM-04:50PM | 134 | Janarthanan, Vasudevan | 06/05/2013 | 26/07/2013

**Description**
This course provides a systematic introduction to modern technologies, their history evolutionary development principles and applications. The influences and impacts of technology on the economy, politics, culture, environment, society, and the world are investigated. Attention is given to the relationships and connections of technology to other fields. Students learn the basic principles underlying the technologies, and how to apply and manage technologies and assess their impacts. Critically thinking and problem solving skills used in research design development invention and innovation are emphasized. The laboratory experiences help the students develop the experimental research creative and design skills.

**Prerequisite(s)**
ENGL 1102

**Special Course Notes**
Lab Fee: $60.00
ENWR 1101 V1  Academic Writing
MWF 09:00AM-10:15AM  135  Dreher, Gudrun E.  06/05/2013  26/07/2013
Description
Intensive study and practice in process-oriented college writing based on the critical essay.
Prerequisite(s)
Special Course Notes
Fees

ENWR 1101 V2S  Academic Writing
MWF 09:00AM-10:15AM W  Dreher, Gudrun E.  06/05/2013  26/07/2013
Description
Intensive study and practice in process-oriented college writing based on the critical essay.
Prerequisite(s)
Special Course Notes
Fees

ENWR 1101 V3  Academic Writing
MWF 01:30PM-02:45PM  134  Staff, Staff  06/05/2013  26/07/2013
Description
Intensive study and practice in process-oriented college writing based on the critical essay.
Prerequisite(s)
Special Course Notes
Fees

ENWR 1101 V4S  Academic Writing
MWF 01:30PM-02:45PM W  Staff, Staff  06/05/2013  26/07/2013
Description
Intensive study and practice in process-oriented college writing based on the critical essay.
Prerequisite(s)
Special Course Notes
Fees

ENWR 1102 V1  Academic Research and Writing
MWF 03:00PM-04:15PM  134  Carroll, Charles D.  06/05/2013  26/07/2013
Description
Intensive study and practice in college writing emphasizing documentation and the process of research including: locating; evaluating analyzing; and integrating sources. Prerequisite: ENWR 1101 Academic Writing
Prerequisite(s)
ENGL 1101 or ENWR 1101
Special Course Notes
Fees

ENWR 1102 V2  Academic Research and Writing
MWF 09:00AM-10:15AM  259  Staff, Staff  06/05/2013  26/07/2013
Description
Intensive study and practice in college writing emphasizing documentation and the process of research including: locating; evaluating analyzing; and integrating sources. Prerequisite: ENWR 1101 Academic Writing
Prerequisite(s)
ENGL 1101 or ENWR 1101
Special Course Notes
Fees
Description
Students will be able to understand more subtle attitudes of a speaker or writer such as: irony; sarcasm; and humor. They will be able to debate a point give and solicit advice and present an extended oral report based on lectures and/or research. They will recognize the difference between fact and opinion and will be able to identify different types of essays. Students will be able to write argumentatively and to read their own work objectively for editing and to attach and send written assignments to a class/partner for editing. Students will write their biographies and resumes for posting on a personal web page. Students will demonstrate an understanding of the American attitude toward specificity by correctly using both physical and lexical reference indicators orally and in writing.

Description
A lab course where students receive individualized feedback and assistance on applications, assignments, and projects related to their EPS 1101 classes. Workshop activities may include: report writing; business meetings; academic debates; research skills; and persuasive presentations in academic and business settings.

Description
English Language for Occupational Purposes.

Description
EPS 5099 is designed to help students improve academic and professional skills for graduate level university studies. Students focus on five areas: academic and professional writing; critical reading and thinking; oral communications; foundations for research; and orientation to the culture of North American graduate studies.
Subject | Course Number | Section | Short Title
--- | --- | --- | ---
EPS | 5199 | V1 | Wkshp Acad Comm Skills-Masters

Meeting Times | ROOM | Faculty Names: Course Start Date | Course End Date
--- | --- | --- | ---
M 09:00AM-12:50PM | 139 | Stanwood, Ian | 06/05/2013 | 26/07/2013

**Description**

EPS 5199 is a co-requisite lab associated with EPS 5099 that provides students with opportunities to practice and improve their writing and oral communication skills in individualized consultations with the instructor. Students maintain a portfolio of work, participate in reflection, self-monitor skills, progress and give input regarding course direction.

**Prerequisite(s) Special Course Notes Fees**

Subject | Course Number | Section | Short Title
--- | --- | --- | ---
EPS | 5199 | V2 | Wkshp Acad Comm Skills-Masters

Meeting Times | ROOM | Faculty Names: Course Start Date | Course End Date
--- | --- | --- | ---
F 02:00PM-05:50PM | 139 | Stanwood, Ian | 06/05/2013 | 26/07/2013

**Description**

EPS 5199 is a co-requisite lab associated with EPS 5099 that provides students with opportunities to practice and improve their writing and oral communication skills in individualized consultations with the instructor. Students maintain a portfolio of work, participate in reflection, self-monitor skills, progress and give input regarding course direction.

**Fees**

Subject | Course Number | Section | Short Title
--- | --- | --- | ---
FIN | 3045 | V1 | Business Finance I

Meeting Times | ROOM | Faculty Names: Course Start Date | Course End Date
--- | --- | --- | ---
MWF 12:00PM-01:15PM | 133 | Delibalta, Fabienne | 06/05/2013 | 26/07/2013

**Description**

Domestic and international duties of the financial manager; sources and uses of funds; analysis of financial condition financial planning; management of current assets and liabilities.

**Prerequisite(s)**

Subject | Course Number | Section | Short Title
--- | --- | --- | ---
HIST | 1215 | V1 | World Civilizations II

Meeting Times | ROOM | Faculty Names: Course Start Date | Course End Date
--- | --- | --- | ---
TTH 09:00AM-10:50AM | 133 | Parker, Lindsay R. | 06/05/2013 | 26/07/2013

**Description**

Development of civilization from the Age of Revival and the Renaissance through the Enlightenment to the rise of nationalism and political democracy. Problems of 20th-century civilization.

**Prerequisite(s)**

Subject | Course Number | Section | Short Title
--- | --- | --- | ---
HIST | 1215 | V2 | World Civilizations II

Meeting Times | ROOM | Faculty Names: Course Start Date | Course End Date
--- | --- | --- | ---
 | 133 | Parker, Lindsay R. | 06/05/2013 | 26/07/2013

**Description**

Development of civilization from the Age of Revival and the Renaissance through the Enlightenment to the rise of nationalism and political democracy. Problems of 20th-century civilization.

**Prerequisite(s)**

Subject | Course Number | Section | Short Title
--- | --- | --- | ---
HRTM | 2210 | V1 | Sales/Mktg Hospitality Mgrs

Meeting Times | ROOM | Faculty Names: Course Start Date | Course End Date
--- | --- | --- | ---
MWF 03:00PM-04:15PM | 133 | Aroca, Willy A. | 06/05/2013 | 26/07/2013

**Description**

Provides hospitality students with an understanding of marketing plans, market segmentation, positioning, sales strategies, consumer behavior, advertising, and promotion pricing theory, and hospitality group sales as they apply to the hospitality industry.
Subject | Course Number | Section | Short Title
---|---|---|---
HRTM | 3108 | V1 | Nutrition/Sanitation/Food Safety

**Meeting Times**  
MWF | 06:00PM-07:15PM | ROOM | 130 | Faculty Names: | Aroca, Willy A. | Course Start Date | 06/05/2013 | Course End Date | 26/07/2013

**Description**
This course is designed to provide students with the basic food-service knowledge needed to supervise staff in this segment of the hospitality industry. Students gain an understanding of food-borne illness and prevention of it. Additional topics covered include: food spoilage; storage; transportation; government regulations; and sanitation codes. This course will also focus on basic nutrition information necessary for the food-service professional in any environment. What are our legal and ethical responsibilities to our guests?

**Fees**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Section</th>
<th>Short Title</th>
<th>Special Course Notes</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>INFO</td>
<td>1105</td>
<td>V1B</td>
<td>Software Appl in Busi &amp; Tech</td>
<td></td>
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</tbody>
</table>

**Meeting Times**  
WF | 11:00AM-12:50PM | ROOM | 138 | Faculty Names: | Hsu, Jeffrey | Course Start Date | 06/05/2013 | Course End Date | 26/07/2013

**Description**
This course introduces the students to the software used in business and technology which includes: word processing; spreadsheets; databases; graphic presentations; and computing software packages. Students learn how to use the word processor to create business reports, brochures, newsletters and other applications. They prepare and conduct oral presentations with the aid of presentation software. Spreadsheet visualization and computing software are used to analyze and evaluate data. Students create database queries, forms and reports using the database development software.

**Fees**

<table>
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<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Section</th>
<th>Short Title</th>
<th>Special Course Notes</th>
<th>Fees</th>
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<tbody>
<tr>
<td>INFO</td>
<td>2101</td>
<td>V1</td>
<td>Computer Prog for Info Tech I</td>
<td></td>
<td>Lab Fee: $81.00</td>
</tr>
</tbody>
</table>

**Meeting Times**  
TTH | 11:00AM-12:50PM | ROOM | 137 | Faculty Names: | Janarthanan, Vasudevan | Course Start Date | 06/05/2013 | Course End Date | 26/07/2013

**Description**
Elements of algorithm design and problem solving. Elementary data types and arrays. Basic control structures: sequential; conditional; iterative. Assignment statements. Basic input/output. Elements of methods. Design coding and implementation of programs in various areas using a language such as Java. Prerequisites: INFO 1101 Computer Concepts and Technology and INFO 1105 Software Application in Business and Technology or permission of instructor

**Fees**

<table>
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<tr>
<th>Subject</th>
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<tr>
<td>INFO</td>
<td>2106</td>
<td>V1</td>
<td>Web-Site Design and Management</td>
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<td>Lab Fee: $81.00</td>
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</table>

**Meeting Times**  
TTH | 01:00PM-02:50PM | ROOM | 137 | Faculty Names: | Maung, Yin W. | Course Start Date | 06/05/2013 | Course End Date | 26/07/2013

**Description**
This course introduces students to the principles of website design and management business applications and security and e-commerce. Students study graphic web design concepts such as usability and scalability. They learn how to create interactive web applications and enhance web pages with dynamic images, implement a web server, and integrate the website with a database management system.

**Fees**

<table>
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<tr>
<th>Subject</th>
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<th>Section</th>
<th>Short Title</th>
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<tr>
<td>INFO</td>
<td>4102</td>
<td>V1</td>
<td>Data Comm &amp; Computer Ntwrks II</td>
<td></td>
<td>Lab Fee: $81.00</td>
</tr>
</tbody>
</table>

**Meeting Times**  
TTH | 09:00AM-10:50AM | ROOM | 137 | Faculty Names: | Martell, Jonn | Course Start Date | 06/05/2013 | Course End Date | 26/07/2013

**Description**
This course provides a comprehensive overview of data communications and computer networks with emphasis on network simulation and network protocols. The topics to be covered include: network components and model network service; and applications network transport architectures; routing and switching local area networks; mobile networks; and network security and management. Integrated laboratory experience.

**Fees**

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<tr>
<td>INFO</td>
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<td>Subject</td>
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<tr>
<td>MADS</td>
<td>6600</td>
<td>V1</td>
<td>Theory &amp; Practice Administration</td>
<td>F 09:00AM-12:50PM</td>
<td>260</td>
</tr>
</tbody>
</table>

**Description**

Introduction to issues of administration of public, private, and not-for-profit organizations. Cases are used to analyze the relation of theory to practice and to illustrate the direct practical relevance of theoretical models to administrative action. This course is waived for graduates of the New Jersey Certified Public Manager (CPM) program.

**Prerequisite(s)**

**Special Course Notes**

<table>
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<tr>
<th>Subject</th>
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<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
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<tbody>
<tr>
<td>MADS</td>
<td>6600</td>
<td>V2</td>
<td>Theory &amp; Practice Administration</td>
<td>T 05:00PM-08:50PM</td>
<td>130</td>
<td>Zarbi, Ghassem</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**

Introduction to issues of administration of public, private, and not-for-profit organizations. Cases are used to analyze the relation of theory to practice and to illustrate the direct practical relevance of theoretical models to administrative action. This course is waived for graduates of the New Jersey Certified Public Manager (CPM) program.

**Prerequisite(s)**

**Special Course Notes**

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<th>Course Start Date</th>
<th>Course End Date</th>
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</thead>
<tbody>
<tr>
<td>MADS</td>
<td>6600</td>
<td>V3</td>
<td>Theory &amp; Practice Administration</td>
<td>W 09:00AM-12:50PM</td>
<td>261</td>
<td>O’Laocha, Eamonn P.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**

Introduction to issues of administration of public, private, and not-for-profit organizations. Cases are used to analyze the relation of theory to practice and to illustrate the direct practical relevance of theoretical models to administrative action. This course is waived for graduates of the New Jersey Certified Public Manager (CPM) program.

**Prerequisite(s)**

**Special Course Notes**

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<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
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<tbody>
<tr>
<td>MADS</td>
<td>6601</td>
<td>V1</td>
<td>Financial Administration</td>
<td>T 09:00AM-12:50PM</td>
<td>260</td>
<td>Tong, James Y.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**

Analysis of the concepts and principles used in the financial administration of the public, private, and not-for-profit sector. This includes the key elements of accounting, budgeting, planning, and control auditing, and their integration into a comprehensive administrative control system including issues of systems design and implementation.

**Prerequisite(s)**

**Special Course Notes**

**Fees**
### Course: MADS 6601
#### Section V2
#### Title: Financial Administration

**Meeting Times**
- **W** 01:00PM-04:50PM

**Room:** 261  
**Faculty Names:** Tong, James Y.  
**Course Start Date:** 06/05/2013  
**Course End Date:** 26/07/2013

**Description**
Analysis of the concepts and principles used in the financial administration of the public, private, and not-for-profit sector. This includes the key elements of accounting, budgeting, planning, and control auditing, and their integration into a comprehensive administrative control system including issues of systems design and implementation.

**Prerequisite(s)**

**Special Course Notes**

**Fees**
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<tr>
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<th>Meeting Times</th>
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<th>Faculty Names:</th>
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<th>Course End Date</th>
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<tbody>
<tr>
<td>MADS</td>
<td>6602</td>
<td>V3</td>
<td>Personnel Administration</td>
<td>W</td>
<td>05:00PM-08:50PM</td>
<td>133</td>
<td>Assadi, Bahareh</td>
<td>06/05/2013</td>
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</table>

**Description**
This course provides an overview of personnel administration focusing on a unified human resources management program including: the integration of human resources; planning job analysis; employee selection; training performance evaluation; and compensation administration. This course is waived for graduates of the New Jersey Public Manager (CPM) Program.

**Prerequisite(s)**

<table>
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<tr>
<th>Subject</th>
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<th>ROOM</th>
<th>Faculty Names:</th>
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<th>Course End Date</th>
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<tr>
<td>MADS</td>
<td>6602</td>
<td>V4</td>
<td>Personnel Administration</td>
<td>TH</td>
<td>09:00AM-12:50PM</td>
<td>261</td>
<td>Randall, James</td>
<td>06/05/2013</td>
</tr>
</tbody>
</table>

**Description**
This course provides an overview of personnel administration focusing on a unified human resources management program including: the integration of human resources; planning job analysis; employee selection; training performance evaluation; and compensation administration. This course is waived for graduates of the New Jersey Public Manager (CPM) Program.

**Prerequisite(s)**

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<th>ROOM</th>
<th>Faculty Names:</th>
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<th>Course End Date</th>
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<tbody>
<tr>
<td>MADS</td>
<td>6604</td>
<td>V1</td>
<td>Ethics &amp; Public Values</td>
<td>F</td>
<td>01:00PM-04:50PM</td>
<td>260</td>
<td>Salman, Ahmad</td>
<td>06/05/2013</td>
</tr>
</tbody>
</table>

**Description**
This course focuses on the ethical dimensions of the personal and professional judgments of public sector managers. Cases are used to examine the ethos of public service organizations and the moral foundation of public policy.

**Prerequisite(s)**

<table>
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<tr>
<th>Subject</th>
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<th>Meeting Times</th>
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<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
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<tbody>
<tr>
<td>MADS</td>
<td>6604</td>
<td>V2</td>
<td>Ethics &amp; Public Values</td>
<td>TH</td>
<td>01:00PM-04:50PM</td>
<td>259</td>
<td>Leon, Carlos</td>
<td>06/05/2013</td>
</tr>
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</table>

**Description**
This course focuses on the ethical dimensions of the personal and professional judgments of public sector managers. Cases are used to examine the ethos of public service organizations and the moral foundation of public policy.

**Prerequisite(s)**

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<tr>
<td>MADS</td>
<td>6604</td>
<td>V3</td>
<td>Ethics &amp; Public Values</td>
<td>TH</td>
<td>05:00PM-08:50PM</td>
<td>130</td>
<td>Sepehr, Touss</td>
<td>06/05/2013</td>
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</table>

**Description**
This course focuses on the ethical dimensions of the personal and professional judgments of public sector managers. Cases are used to examine the ethos of public service organizations and the moral foundation of public policy.

**Prerequisite(s)**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Section</th>
<th>Short Title</th>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
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<tr>
<td>MADS</td>
<td>6604</td>
<td>V4</td>
<td>Ethics &amp; Public Values</td>
<td>W</td>
<td>09:00AM-12:50PM</td>
<td>260</td>
<td>Lyshaug, Brenda L.</td>
<td>06/05/2013</td>
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**Description**
This course focuses on the ethical dimensions of the personal and professional judgments of public sector managers. Cases are used to examine the ethos of public service organizations and the moral foundation of public policy.
### MADS 6608 V1
**Organiz Commun/Conflict Res**

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
</tr>
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<tbody>
<tr>
<td>F</td>
<td>209</td>
<td>Hines, Dawn J.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**

Theories and models of communications and communications media: barriers to effective communication and techniques for improving interpersonal group and organizational communications. Sources of conflict at the individual group and organizational levels: methods of conflict management and resolution.

**Prerequisite(s)**

Subject  Course Number  Section  Short Title
MADS  6608  V1  Organiz Commun/Conflict Res

### MADS 6610 V1
**Organizational Decision Making**

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
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</thead>
<tbody>
<tr>
<td>T</td>
<td>133</td>
<td>Vincenti, Michele M.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**

Examination of processes in organizational decision making, the state of theory, research, and applications for the practicing manager. Topics include: managerial style and decision making; problem discovery and diagnosis; the search for solutions evaluation and choice; group decision making decision aids and support systems risk analysis.

**Prerequisite(s)**

Subject  Course Number  Section  Short Title
MADS  6610  V2  Organizational Decision Making

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<th>Meeting Times</th>
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<tbody>
<tr>
<td>W</td>
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<td>26/07/2013</td>
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</table>

**Description**

Examination of processes in organizational decision making, the state of theory, research, and applications for the practicing manager. Topics include: managerial style and decision making; problem discovery and diagnosis; the search for solutions evaluation and choice; group decision making decision aids and support systems risk analysis.

**Prerequisite(s)**

Subject  Course Number  Section  Short Title
MADS  6610  V3  Organizational Decision Making

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<th>Meeting Times</th>
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<tbody>
<tr>
<td>M</td>
<td>257</td>
<td>Garg, Ajay K.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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**Description**

Examination of processes in organizational decision making, the state of theory, research, and applications for the practicing manager. Topics include: managerial style and decision making; problem discovery and diagnosis; the search for solutions evaluation and choice; group decision making decision aids and support systems risk analysis.

**Prerequisite(s)**

Subject  Course Number  Section  Short Title
MADS  6610  V4  Organizational Decision Making

<table>
<thead>
<tr>
<th>Meeting Times</th>
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<tr>
<td>F</td>
<td>133</td>
<td>Vincenti, Michele M.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**

Examination of processes in organizational decision making, the state of theory, research, and applications for the practicing manager. Topics include: managerial style and decision making; problem discovery and diagnosis; the search for solutions evaluation and choice; group decision making decision aids and support systems risk analysis.

**Prerequisite(s)**

Subject  Course Number  Section  Short Title
MADS  6610  V5  Organizational Decision Making
### Seminar Strategic Management

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
<th>Section</th>
<th>Short Title</th>
<th>Meeting Times</th>
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<tr>
<td>MADS</td>
<td>6612</td>
<td>V1B</td>
<td>Seminar Strategic Management</td>
<td>TBA</td>
<td></td>
<td>Laubsch, Paulette M.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**
Approaches to formulating strategies that enable public, private, and not-for-profit organizations to adapt to changing social, technological, economic, and political conditions. Strategic management from the administrator’s perspective. Development of long-range organizational strategies. Topics include: forecasting; goal setting; environmental scanning; implementation of organizational strategies; and strategic management; and public policy. Taken as the last or next to last course after completion of at least 24 credits.

### MADS 6612 V2B

<table>
<thead>
<tr>
<th>Meeting Times</th>
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<th>Faculty Names:</th>
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<tr>
<td>TBA</td>
<td></td>
<td>Calissi, Ronald E.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**
Approaches to formulating strategies that enable public, private, and not-for-profit organizations to adapt to changing social, technological, economic, and political conditions. Strategic management from the administrator’s perspective. Development of long-range organizational strategies. Topics include: forecasting; goal setting; environmental scanning; implementation of organizational strategies; and strategic management; and public policy. Taken as the last or next to last course after completion of at least 24 credits.

### MADS 6612 V3B

<table>
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<tr>
<th>Meeting Times</th>
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<th>Course Start Date</th>
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<tbody>
<tr>
<td>TBA</td>
<td></td>
<td>Laubsch, Paulette M.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**
Approaches to formulating strategies that enable public, private, and not-for-profit organizations to adapt to changing social, technological, economic, and political conditions. Strategic management from the administrator’s perspective. Development of long-range organizational strategies. Topics include: forecasting; goal setting; environmental scanning; implementation of organizational strategies; and strategic management; and public policy. Taken as the last or next to last course after completion of at least 24 credits.

### MADS 6612 V4B

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<tr>
<td>TBA</td>
<td></td>
<td>Calissi, Ronald E.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**
Approaches to formulating strategies that enable public, private, and not-for-profit organizations to adapt to changing social, technological, economic, and political conditions. Strategic management from the administrator’s perspective. Development of long-range organizational strategies. Topics include: forecasting; goal setting; environmental scanning; implementation of organizational strategies; and strategic management; and public policy. Taken as the last or next to last course after completion of at least 24 credits.

### Leadership Plus

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<td>209</td>
<td>Bygrave, Constance</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**
Master the best principles practiced by great leaders of past and present. Topics include: creative and innovative thinking; super-conscious mental laws; the constant pursuit of professionalism; craftsman-like dedication to quality; building effective self-directed teams; creating an energized workplace; the characteristics of effective learning organizations; capitalizing on leverage; and the art of identifying and designing a shared destiny.

### MADS 6618 V1

<table>
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<th>Meeting Times</th>
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<td>06/05/2013</td>
<td>26/07/2013</td>
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<td>MADS</td>
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<td>V3</td>
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**Description**

Master the best principles practiced by great leaders of past and present. Topics include: creative and innovative thinking; super-conscious mental laws; the constant pursuit of professionalism; craftsman-like dedication to quality; building effective self-directed teams; creating an energized workplace; the characteristics of effective learning organizations; capitalizing on leverage; and the art of identifying and designing a shared destiny.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Number</th>
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<th>Meeting Times</th>
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<th>Faculty Names</th>
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<tr>
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<td>6620</td>
<td>V1B</td>
<td>HR Syst:Appr/Tech Modern Wkpl</td>
<td>TBA</td>
<td>261</td>
<td>Kovacs, Ernest</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**

New approaches and techniques in human resource systems go beyond the theories and principles of personnel administration. A "hands on" experience that utilizes case studies in each topic allows students to devise solutions. This course will use case studies lectures assigned readings and recent rulings. State and Federal Court decisions that impact public, private, and not-for-profit sector organizations will be thoroughly examined.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

<table>
<thead>
<tr>
<th>Subject</th>
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<th>Section</th>
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<th>ROOM</th>
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<th>Course End Date</th>
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<td>MADS</td>
<td>6628</td>
<td>V1</td>
<td>Building Strategic Partnership</td>
<td>M</td>
<td>01:00PM-04:50PM</td>
<td>261</td>
<td>Bygrave, Constance</td>
<td>06/05/2013</td>
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**Description**

Building strategic partnerships is key to organizational survival and success. The course will use case studies to explore the principles approaches and motivations behind some of the most noteworthy collaborations forged by private and not-for-profit leaders.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

<table>
<thead>
<tr>
<th>Subject</th>
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<th>Short Title</th>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names</th>
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<th>Course End Date</th>
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<tbody>
<tr>
<td>MADS</td>
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<td>V2</td>
<td>Building Strategic Partnership</td>
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<td>261</td>
<td>MacIntyre, Phyllis L.</td>
<td>06/05/2013</td>
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</table>

**Description**

Building strategic partnerships is key to organizational survival and success. The course will use case studies to explore the principles approaches and motivations behind some of the most noteworthy collaborations forged by private and not-for-profit leaders.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

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<th>Subject</th>
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<th>Section</th>
<th>Short Title</th>
<th>Meeting Times</th>
<th>ROOM</th>
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<th>Course End Date</th>
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<tbody>
<tr>
<td>MADS</td>
<td>6637</td>
<td>V1</td>
<td>Computer Syst. Seizure &amp; Exam.</td>
<td>T</td>
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<td>137</td>
<td>Joyce, Andy J.</td>
<td>06/05/2013</td>
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</table>

**Description**

This analytic course will cover the appropriate protocols for seizure of computer systems and their examination in cases of Internet or computer fraud, terrorism, child pornography, Internet sex crimes, and other high-tech crimes or violations of organization rules and regulations. It will explore the use of technology to retrieve data and copy data on computers and on Websites without disturbing the original data/site. It will study essential protocols needed to ensure the integrity of the data from the investigation process through prosecution or administrative disciplinary problems.

**Prerequisite(s)**

**Special Course Notes**

**Fees**
### Description

This course will provide an introduction to the basics of computer security (confidentiality, message integrity, authenticity etc.) and investigate ways to prevent hackers from accessing websites. Encryption processes and firewall protection may not be enough for someone who wants to access data maintained on your computer system. The course will analyze formal criteria and properties of hardware, software, and database security systems and will determine ways to improve overall site and system security. Additional topics to be reviewed include: formal specifications; verification of security properties; security policies that includes hardening a site and preventing an intrusion; detection of an intrusion; and how to react to such an intrusion. Safeguards for systems organizational training and protocols and other methods for providing data security in this technological age will be reviewed and assessed.

### Prerequisite(s)
MADS 6611 MADS 6637

### Special Course Notes

### Fees

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### Description

This analytic course will study: what is necessary to become a forensic expert; the methods for preparing; and presenting technical information in a courtroom or administrative hearing setting; and the use of technical and scientific witnesses in the area of high-tech crimes or violations of agency rules and regulations. Appropriate interaction with criminal justice agencies to develop internal security protocols will be emphasized. Individuals will learn how to trace security intrusions what constitutes admissible proof how to manage evidence and how to develop proactive initiatives in this area.

### Prerequisite(s)
MADS 6611 MADS 6637

### Special Course Notes

### Fees

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### Description

Offered in the U.S. with the option of an international setting this course includes a comparison of health and human services, philosophies, concepts, and practices. Policy decisions and politics of health and human services delivery mechanisms are discussed with special emphasis on problem analysis and strategies to address issues.

### Prerequisite(s)

### Special Course Notes

### Fees

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### Description

Presents a framework for conducting and analyzing health and human services needs within the community. Designing projects methods of collecting data and matching evaluation plans with community priorities and writing and evaluating proposals/ reports providing an essential foundation for planning initiatives.

### Prerequisite(s)

### Special Course Notes

### Fees

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### Description

Examines health and human services within the context of law, ethics, policy and the role of government and society. Provides a framework for analyzing policies in terms of social needs, workplace diversity, and environmental issues in the context of exposure to liability and prevention of lawsuits.

### Prerequisite(s)

### Special Course Notes

### Fees
Description
This course provides an overview of fiscal administrative decision-making and financial performance in health and human services organizations. Budget course and structure planning, and preparation revenue forecasting, reporting controls, cash flow management, grants endowments audit, and evaluation are emphasized.

Prerequisite(s)

Description
Movies exaggerate and oversimplify but they can still be compelling case studies for the traits and actions they portray. This course uses a dozen classic movies readily available for rental or purchase as the material for the study of leadership issues. Students are invited to contribute insights from other movies and from their own experiences to complement the assigned films.

Prerequisite(s)

Description
The course addresses the role of the project manager and the project team at each phase of the project life cycle. It will educate the students about information technology, and project-management skills through hands-on exercises interactive case studies and relevant discussions with your peers.

Prerequisite(s)

Description
This course will introduce the basics of network security for the professional or personal user. The course will include both theoretical and practical application processes to block unauthorized access, remove covert programs, and assess network vulnerabilities. In addition it will provide mechanisms for strengthening computer network defenses from malicious users. This course is held in the U.S. with the option of taking the course overseas when scheduled including FDU’s Wroxton College in Oxfordshire England.

Prerequisite(s)

Description
Leaders of the 21st century can no longer deal just with change: they must be able to create, discover, and invent new ways of thinking. New ways of dealing with great changes yet to come and new ways of building organizations. This course focuses on recognized leadership characteristics and skills that stimulate change: vision; communication; synergistic decision-making; motivation; and talent development. Students will engage in highly interactive stimulations and other exercises that require willingness and ability to challenge convention shift paradigms, communicate effectively and challenge the status quo in order to develop unusual solutions to usual problems.

Prerequisite(s)
### MADS 6753 V1B
**Short Title:** ST: Elder Care: Legal Issues

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
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<tbody>
<tr>
<td>TBA</td>
<td></td>
<td>Schuber, William P.</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**
Increases in elderly population have resulted in new and complex issues and concerns that impact everyone. These issues include: making decisions for the elderly; care giving; maintaining self-sufficiency or assistive living accommodations and; home and estate planning. This course will explore topics such as: informed consent; decision making capabilities; legal issues related to death and dying; privacy rights geriatric services; and finding age discrimination; and family law issues. In addition to lectures the course will include case studies and discussions.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

### MGMT 3371 V1
**Short Title:** Concepts of International Mgmt

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
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<th>Course End Date</th>
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<tbody>
<tr>
<td>TTH 09:00AM-10:50AM</td>
<td>257</td>
<td>Sarmad, Farshad</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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</table>

**Description**
Emphasis on cultural operational political and behavioral distinctions. Planning organization direction and control in the multinational firm.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

### MIS 1045 V1B
**Short Title:** Information Technology for Bus

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
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<tbody>
<tr>
<td>WF 11:00AM-12:50PM</td>
<td>138</td>
<td>Hsu, Jeffrey</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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**Description**
This course provides students with the knowledge and skills to solve analytical business problems using computer based spreadsheet and other software tools. The goals of this course include the development of software and analytical competency exploring applications in various areas of business and providing students with an overview of IT/IS concepts and terminology.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

### MIS 2001 V1B
**Short Title:** Management Information Systems

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
<th>Course Start Date</th>
<th>Course End Date</th>
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</thead>
<tbody>
<tr>
<td>WF 09:00AM-10:50AM</td>
<td>138</td>
<td>Hsu, Jeffrey</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
</tr>
</tbody>
</table>

**Description**
This course provides an overview of information systems with a focus on the current information technologies and the role of information systems in achieving the operational and strategic goals of business organizations. The students also learn to utilize information technology tools to support business operations and enhance business decision making.

**Prerequisite(s)**

**Special Course Notes**

**Fees**

### MKTG 2120 V1
**Short Title:** Principles of Marketing

<table>
<thead>
<tr>
<th>Meeting Times</th>
<th>ROOM</th>
<th>Faculty Names:</th>
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<tbody>
<tr>
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<td>130</td>
<td>Reid, Jill</td>
<td>06/05/2013</td>
<td>26/07/2013</td>
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**Description**
Principles of Marketing is an introductory course that is designed to enable the student to understand the basic concepts and tools of modern marketing practice and appreciate the importance of marketing decisions dealing with product, price, distribution, and promotion. The course will emphasize the interplay between these marketing decisions and environmental forces (competitive, economic, technological, socio-cultural and legal-regulatory). The course will also provide the student with an understanding of consumer behavior, market research, market segmentation and positioning. Students taking this course need to have a Sophomore standing having completed 32 credits.

**Prerequisite(s)**

**Special Course Notes**

**Fees**
Students are introduced to marketing considerations in international markets. Some of the topics include: cultural differences; social patterns; economic and legal environment; and channels of distribution. Product attributes' pricing policies' and promotional strategies are all examined with respect to international considerations.

Prerequisite(s)

MKTG 2120

Description

A systematic introduction to basic sociological concepts (culture, norms, status, roles, groups, institutions) landmark studies and their applications for understanding our own and the world's cultures.

Prerequisite(s)