Referral forms are not necessary for a student to work with a tutor. However, should an instructor wish to encourage or require a student to receive tutoring, he/she may complete this referral form for the student to bring to the Studio.

Tutoring is available on a drop-in basis Sunday-Friday; check the semester tutoring schedule at ucoll.fdu.edu/metro for tutor availability. Students must bring the following items to the tutoring session: a copy of the assignment, related texts and materials, and any rough drafts (particularly those with instructor comments).

Today's Date: _____________

Name of Student: ________________________________________________________________

Recommending Professor’s Name: _____________________________________________

Professor’s Email: ____________ Professor’s Mail Code: ____________

Does the professor wish a brief report of the session from the tutor: YES  NO

Name/Number of Class: ____________________________________________________________

Please circle all of the particular areas in which the student needs assistance:

Brainstorming         Idea Development
Addressing the Assignment Sentence/Paragraph Structure
Determining a Thesis   Grammar/Punctuation
Drafting/prewriting   Using/Integrating Quotations
Introduction/Conclusion Plagiarism: Using Sources Correctly
Idea Organization     MLA/APA Formatting
Other: ____________________________________________________________
                                                                 __________________________________________________________________
                                                                 __________________________________________________________________
                                                                 __________________________________________________________________
                                                                 __________________________________________________________________
                                                                 __________________________________________________________________