Application Instructions

HOW TO APPLY

Read the General Information section before submitting the following:

1. **Application** — Complete pages 9–10 of this booklet. FDU also accepts the Universal College Application which is available at www.universalcollegeapp.com.

2. **Application Fee** — A check for $40 — payable to Fairleigh Dickinson University — should be included with your application. **The fee is waived if you apply online.**

3. **Transcripts** — Page 15 of this application contains the form you should use to request official transcripts from your school counselor and/or registrar. Official transcripts must be sent directly from your high school and/or post-secondary institution(s) to Fairleigh Dickinson. The transcript should include all courses in progress. Freshman applicants are required to submit transcripts from each high school attended. Transfer applicants must submit transcripts from all postsecondary institutions attended. **If you have completed fewer than 24 credits at the time of application, you must submit an official copy of your high school transcript.**

4. **Standardized Test Scores** — You must take either the Scholastic Assessment Test (SAT) or the American College Test (ACT) and request that the results be forwarded to the Office of Admissions. Fairleigh Dickinson University does not require transfer applicants who have completed 24 college credits or more to submit standardized test scores.

   **TEST CODES BY CAMPUS LOCATION**

<table>
<thead>
<tr>
<th>SAT</th>
<th>ACT</th>
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<tbody>
<tr>
<td>College at Florham</td>
<td>2262</td>
</tr>
<tr>
<td>Metropolitan Campus</td>
<td>2263</td>
</tr>
</tbody>
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5. **Two Letters of Recommendation** — Forms are provided on pages 11 and 13 for your use in requesting recommendations. You should complete the top part and deliver a form to each of your recommenders. At least one recommendation must be completed by a teacher or school counselor.

   For transfer students, at least one recommendation must be completed by a faculty member or advisor (or by an employer if the applicant has been out of college for several years).

   Additional recommendations are welcomed and should be sent directly to the University’s Office of Admissions.

6. **TOEFL (Test of English as a Foreign Language)** — Applicants whose native language is not English may be required to take the TOEFL and have the results forwarded to the Office of University Admissions.

7. **Theater Arts Applicants** — Students interested in Theater Arts with a concentration in either Acting or Musical Theater or Fine Arts with a Theater Arts concentration must complete an audition. All other Theater Arts majors are required to complete an audition or interview, or submit a portfolio.

8. **Nursing Applicants** — Applicants to the one- or two-year accelerated nursing programs are required to sit for an interview.

**APPLICANTS FOR READMISSION**

1. Complete and return the Application for Undergraduate Admission or call 201-692-2553 to request an Application for Readmission.

2. No application fee is needed.

3. Request that an official copy of your academic record be sent to the Office of Admissions from every postsecondary school (including any trade or proprietary school), college or university you have attended since Fairleigh Dickinson, **even if no credit was earned.**

Please return your completed application along with a check for $40, payable to Fairleigh Dickinson University, in the enclosed envelope. The fee is waived if you apply online.

Office of Admissions • 1000 River Road • H-DH3-10 • Teaneck, NJ 07666

PHONE: 1-800-FDU-8803 • FAX: 201-692-7319 • WEB SITE: www.fdu.edu/admissions • E-MAIL: admissions@fdu.edu