Institutional Effectiveness Committee

Membership (2007-2009)

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Joe Kiernan, Interim University Provost, Ex-Officio

Mission: To promote and nurture a culture of assessment among the Administrative and Educational Support (AES) units of the University and, to guide and support the Office of Institutional Research and Assessment in implementing the assessment plan for AES units.

Objectives

1. Provide various types of assistance to the AES units in the development and implementation of their departmental assessment plan.
2. Ensure that the assessment plans developed by the AES units conform to University guidelines and accepted good practice standards.
3. Ensure compliance with the Middle States mandate relating to assessment of institutional effectiveness.
Action Items for 2007-08

1. Offer Assessment Plan Development Workshop in Fall07 and Spring 08. In this one-day workshop, the attendees will be given guidance and assistance in developing any aspect of their assessment plan. The workshop will be conducted by the members of the Institutional Effectiveness Committee.

2. Prepare the AES section of the FDU Assessment Plan for Middle States submission.

Action Steps for Fall ‘07

1. Send assessment packet to all units/departments that need to do assessment.

   Details: The packet will consist of a cover letter from Indira Govindan, Middle States Standard 7 on assessment of Institutional Effectiveness, Self-Study visiting team report on assessment, President’s Strategic Plan Priorities for 2007-10, workshop announcement and the assessment report form.

   All these materials will be prepared by the Office of Institutional Research and Assessment and mailed by the first week of September.

2. Conduct Assessment Plan Development Workshop in the first/second week of October 2007. The duration of the workshop will be at least half-a-day.

   Details:

   Location of the workshop will be College @ Florham since the previous one was held at Metro.

   The planning for the workshop will be done by the IE committee members.