FDU WEBAvisor Setup / FDU Alert registration

- You must create an FDU WebMail account first!
- After creating your e-mail account, you will receive an e-mail within “2 business days” with a login and temporary pin to access WebAdvisor.
- Open a web browser and navigate to https://webadvisor.fdu.edu/; or use the FDU home page http://www.fdu.edu and arrow down at WEB SHORTCUTS.

1. Click on LOG In.
   - When you first login, it will ask you to change the temporary pin number to a permanent password. This is for security reasons.
   - Make sure you supply a HINT.
2. Select Continuing Education [yellow box]
3. Select Grades
   - You can print a student transcript

If you forget your Information, you can reset your information.

- Click on Account Information
  [At the bottom on your screen]
- Click on either:
  ✓ What’s my User ID?
  ✓ What’s my password?
- Fill out the form. Hit Submit

- User ID ................. Displayed on the screen
- Password you have a choice
  ............ Show hint.. displayed on screen
  ............ Reset.. sent to your FDU WebMail

- I might remember, show my password hint
- I don't remember, reset my password
- I'm new to WebAdvisor, setup my password
FDU Alert

Purpose: The FDU Notification System will alert you if the University closes due to snow or other emergencies, or to communicate other urgent information to the campus community [Eatontown student: please follow the same snow procedures]. It is not used to notify your family if something happens to you. Please enter contact information only for those individuals who should be alerted about emergencies that close the campus or similar notifications. If you do not want to receive non-emergency information, check the field "Exclude from non-emergency notifications."

- Open a web browser and navigate to https://webadvisor.fdu.edu/; or use the FDU home page http://www.fdu.edu and arrow down at WEB SHORTCUTS.
- Select your status from the menu (e.g. Student, Faculty, or employee).
- Communication
  - Click on the FDU Alert link
- Review your personal information for accuracy.
- Make any necessary changes.
- Submit.

* Note: Webadvisor is offline from 10pm to 3am daily. Please log in before or after this time.

HELP IS ALWAYS AVAILABLE:

** On Campus - All Labs have Lab Assistants. ASK for Help.**

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<tr>
<th>UTAC Technical support:</th>
<th>973-443-8822</th>
<th><a href="mailto:fdutac@fdu.edu">fdutac@fdu.edu</a></th>
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<td><strong>Have your student ID Ready</strong></td>
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Still not working? Email: webadvisoradmin@fdu.edu

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1 To receive a WebAdvisor login a student must be registered and have a WebMail account. Within 2 business days of both being in place the WebAdvisor login information is sent to the student's Webmail account.