APPLICATION FOR ADMISSION FOR OFF-CAMPUS PROGRAMS

Your Full Name
__________________________________________________________________________

Terms:
☐ Fall (Sept – Dec) 201   ☐ Spring (Jan – Mar) 201   ☐ Summer I (Apr – June) 201   ☐ Summer II (June – Sept) 201

☐ Master of Administrative Science (MAS)
(30 Credits) Check here if applicable
☐ National Guard Personnel

State Affiliation: ________________________ Check: ☐ Army ☐ Air
☐ MAS – Diplomacy & International Relations
☐ MAS – Intercollege Partnership Program, Cyprus

☐ Graduate or Post Graduate Certificate Programs
(12-credits/4-courses) 25 Specializations & Concentrations
Credits from the certificate may be applied towards the degree
☐ Administrative Science (Generic Certificate)
☐ Advanced Forensics Acquisitions & Analysis
☐ Community Development
☐ Computer Security & Forensic Administration ◊†
☐ Construction Leadership & Administration
☐ Correctional Administration & Leadership
☐ Diplomacy & International Relations
☐ Disability Services
☐ Displaced Persons Administration
☐ Emergency Management Administration ◊†
☐ Forensic Accounting
☐ Global Emergency Medical Services Administration
☐ Global Health & Human Services Administration ◊
☐ Global Leadership & Administration ◊
☐ Global Security & Terrorism Studies ◊†
☐ Global Technology Administration (Citigroup Employees)
☐ Human Resources Administration ◊
☐ Intelligence-Led Policing
☐ International Studies
☐ Law & Public Safety Administration ◊
☐ Legal Environment Administration
☐ Non-Profit Organization Development ◊
☐ Park & Recreation Leadership
☐ Public & Non-for-Profit Leadership ◊
☐ School Security & Safety Administration
☐ Transportation Administration

☐ Bachelor of Arts in Individualized Studies (BAIS)
(120 Credits)

☐ Undergraduate Certificate Programs
(18-credits/6-courses) 14 Specializations & Concentrations
Credits from the certificate may be applied towards the degree
☐ Code & Safety Environment
☐ Contemporary Cyber Communications
☐ Correctional Studies & Administration
☐ Disaster & Emergency Management ◊(Fall 2007)
☐ Emergency Medical Services Administration
☐ Fire & Arson Investigation
☐ Fire Service Administration
☐ Fire Protection Technology
☐ Health & Human Services Administration
☐ Leadership Administration
☐ Public Service Administration (Generic Certificate)
☐ School Resource Officer Leadership & Administration
☐ Security and Terrorism Studies ◊
☐ Transit Safety & Security ◊†

Military Status:
Are you currently serving or have you previously served in the US Military? ☐ Yes or ☐ No
Are you a dependent or spouse of a Veteran and planning to attend FDU under VA educational benefits? ☐ Yes or ☐ No

◊ Also available online, † National Guard Approved online certificates
Personal Background

If you have a U.S. Social Security Number, enter it here: _______ - _______ - _____________

1. Your Full Name
   (Last Name/ Family) _______________________________ First/Given ________ Middle Initial _______ Maiden Name _______

2. Permanent home address in the country of Citizenship (Post office boxes may not be used)
   Number and street __________________________________________________________
   City __________________________________ State _______________ Country __________ Postal Code __________
   Phone ( ) __________________ Fax ( ) ___________________ Cell Phone ( ) __________________
   Email _____________________________ __________________________

3. Mailing address if different from permanent home address
   Number and street __________________________________________________________
   City __________________________________ State _______________ Country __________ Postal Code __________
   Phone ( ) __________________ Fax ( ) ___________________ Cell Phone ( ) __________________
   Email _____________________________ __________________________

4. Present Employer
   Work Title/National Guard Rank ______________________________________________
   Number and street __________________________________________________________
   City __________________________________ State _______________ Country __________ Postal Code __________
   Phone ( ) __________________ Fax ( ) ___________________ Cell Phone ( ) __________________
   Email _____________________________ __________________________

5. Date of Birth ____________________________
   MM                  DD                  YYYY

6. Gender: ☐ Male ☐ Female

7. Will you receive tuition reimbursement from your employer? ☐ Yes ☐ No

8. Are you a member of the U.S. armed forces? ☐ Yes ☐ No If yes, please complete the following:
   Current military status: ☐ Active ☐ Reserves ☐ National Guard ☐ Veteran ☐ Inactive
   Branch of Service: ☐ Air Force ☐ Army ☐ Marine Corps ☐ Navy ☐ Coast Guard

9. Are you a U.S. citizen? ☐ Yes ☐ No
   If no, are you a permanent resident? ☐ Yes - Attach a copy of your green card to this application
   ☐ No - Please complete the following information
   Country of Citizenship: ______________________________________________________
   VISA Type: ☐ F-1 ☐ H-1B ☐ G ☐ Other: __________________

Enrollment Information

10. Admissions Status:
    Check all appropriate boxes
    ☐ Degree – Seeking Student ☐ Matriculating Student ☐ Matriculating Student on Probation
    ☐ Non-Degree-Seeking Student ☐ Credit Classes ☐ Certificate ☐ Audit
    ☐ Readmitted Student: Previously attended Fairleigh Dickinson University
       Dates of Attendance (From/To)


Educational Background

11. Please list in chronological order all post-secondary schools attended, including graduate and undergraduate colleges, universities, technical and professional schools. Applicants must list all schools previously attended. Please use an additional sheet if necessary. Official documentation should be submitted as soon as possible. Graduate Applicants should include a photocopy of transcript or diploma.

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<thead>
<tr>
<th>College or University Name</th>
<th>City, State</th>
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<tr>
<td>_________________________</td>
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<tr>
<td>Area of Study</td>
<td>Degree</td>
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12. Indicate any academic honors or awards you have received

_____________________________________________________________________________________

_____________________________________________________________________________________

Additional Background Information

13. Discuss your academic objectives and provide any information, including relevant work experience that you believe would be helpful to the Admissions Committee when reviewing your application. Please use an additional sheet if necessary.

_____________________________________________________________________________________

_____________________________________________________________________________________

14. Indicate your total number of years of full-time work experience. Attach resume if available

15. International students, please indicate the dates you have taken or plan to take TOEFL or IELTS test:

Month - Year - Score

16. How did you learn about Fairleigh Dickinson University?

☐ FDU Admissions Counselor
☐ FDU Student
☐ FDU Alumnus
☐ Newspaper Ad
☐ Internet
☐ Consultant/ Other

17. OPTIONAL INFORMATION - The following information is optional and will be used for statistical purposes only.

Are you Hispanic/Latino? Yes or No

☐ American/Alaskan Native
☐ White
☐ Black
☐ Asian
☐ Hispanic (including Puerto Rican)
☐ American Indian or Alaskan Native

18. It is agreed and understood that the signing of this application constitutes an agreement on the part of the student to abide by all the rules and regulations of the University. The University reserves the right to deny admission and matriculation to any applicant who, in the judgment of the University, is not qualified. Students who accept enrollment at the University agree to abide by all the rules and regulations now or hereafter promulgated by the University. Any student failing to comply with such rules and regulations may be dismissed or suspended by the University.

Print Name: ______________________________

Student Signature: __________________________ Date: ____________

If you wish to provide additional information in support of your application, you may do so. Such information will be kept in strict confidence. No person acting within the scope of his or her authority and responsibility at Fairleigh Dickinson University shall discriminate on the basis of race, color, creed, sex, national origin, sexual orientation, disability, marital or military status or age.
General Information

ADMISSIONS DEADLINES
Fall (Sept – Dec): August 25
Spring (Jan – Mar): December 15
Summer I (Apr – June): March 15
Summer II (June – Sept): May 30

REQUIRED DOCUMENTS
All applicants must submit official transcripts. For transcripts not in English, a notarized or certified English translation must accompany the original transcript. A transcript is official only when it is sent directly from an institution to Fairleigh Dickinson University’s School of Administrative Science, or when it is submitted with the application in a sealed envelope stamped by the institution.

Applicants to Master’s degree must submit official transcripts for a minimum of four years of previous university study. Transfer and graduate applicants must submit transcripts from all post-secondary institutions attended.

English Proficiency – Applicants whose native language is not English are required to submit the results of a test of English proficiency to the Office of International Admissions. Students from Australia, the Bahamas, Bermuda, Canada, Ireland, New Zealand and United Kingdom do not need to submit test scores.

The TOEFL (Test of English as a Foreign Language) is the most frequently submitted test. However, applicants may submit the results of other recognized tests including the IELTS. An IELTS score of 6.0. A TOEFL-C score of 213 or higher or a score of 79 on the new TOEFL is recommended for application to Fairleigh Dickinson University The test code for the TOEFL is 2263 (Metropolitan Campus).

Applicants who have previously attended an American high school, college or university for more than two years and have earned passing grades in English courses may request that the TOEFL/IELTS entrance requirement be waived.

BILLING INFORMATION
You may enroll in one or two courses in each trimester to qualify for the Scholarship. International students in the US on F1 or J1 visas will have to register for 9 credits during Fall and Spring terms. You will be billed directly for the tuition payment after the start of the trimester.

IMPORTANT INFORMATION
FDU is offering students an additional method to pay tuition through an “on-line” service provider, Cashnet Smart Pay. They accept MasterCard, American Express, Discover & VISA. To access this service there is a link on http://inside.fdu.edu/ All fees, tuition and charges are subject to change at any time at the discretion of the University’s Board of Trustees.

TUITION/ FEES (OFF-CAMPUS)

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<tr>
<td></td>
<td>Graduate Tuition</td>
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<tr>
<td>Domestic Students</td>
<td>$ 1461.00 per 3-credit course (includes 50% Scholarship)</td>
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<tr>
<td>International Students</td>
<td>$ 1753.20 per 3-credit course (includes 40% Scholarship)</td>
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<tr>
<td>Undergraduate Tuition</td>
<td>$ 1357.50 per 3-credit course (includes 50% Scholarship)</td>
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<tr>
<td>Facilities Fee</td>
<td>$ 50.00 per 3-credit course</td>
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<tr>
<td>Registration Fee</td>
<td>$23.00 summer term only</td>
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<tr>
<td>Information Systems &amp; Technology Fee Per Term (Online)</td>
<td>Part-time, 6 credits or less - $164.00</td>
<td>Full-time, 9 credits or more – 346.00</td>
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<tr>
<td>Information Systems Fee (In Person)</td>
<td>$17.00 per credit</td>
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<td>Audit Fee</td>
<td>1 credit + $10.00 registration fee</td>
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<td>Medical Insurance</td>
<td>$890 per year</td>
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<td>National Guard Personnel</td>
<td>$750 per 3-credit course</td>
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<td>No technology fees</td>
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RECORDS
Change of Name or Address: All changes relating to a student’s permanent record must be made through the Office of Enrollment Services by submitting the appropriate form. Students are responsible for ensuring that the University has their correct address.

WITHDRAWALS/ NON-ATTENDANCE/ NON-PAYMENT
An official drop form MUST be filed with the Office of Enrollment Services. FAILURE TO OFFICIALLY WITHDRAW will result in the student receiving an “F” grade for the course. Additionally, 100% REFUND IS GRANTED ONLY WHEN A STUDENT WITHdraws PRIOR TO THE FIRST DAY OF THE SEMESTER.

Certified Public Manager Program (CPM) GRADUATES
May receive six credits toward Fairleigh Dickinson University’s 30-Credit Off-Campus Master of Administrative Science program in lieu of: MADS 6600 - Theory and Practice of Administration MADS 6602 - Personnel Administration

Graduate Program
Ronald E. Calissi, Esq., Executive Associate Dean, Off-Campus Credit Programs
Tel: (201) 692-6522/7172, Fax: (201) 692-7179
Email: calissi@fdu.edu
Webpage: www.fdu.edu/mas

Undergraduate Program
Roger Kane, Director of Transfer Student Services
Tel: (201) 692-2027, Fax: (201) 692-2623, Email: rwkane@fdu.edu
MAIL THIS APPLICATION & OFFICIAL TRANSCRIPTS TO:
School of Administrative Science, Petrocelli College of Continuing Studies, Fairleigh Dickinson University, Dickinson Hall – Room 2191, 1000 River Road, H-DH2-13, Teaneck, NJ 07666

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