APPLICATION FOR ADMISSION FOR OFF-CAMPUS PROGRAMS

Your Full Name ____________________________________________________________________________
(Last Name/ Family) First/Given Middle Initial Maiden Name

Terms:  □ Fall (Sept – Dec) 201__  □ Spring (Jan – Mar) 201__  □ Summer I (Apr – June) 201__  □ Summer II (June – Sept) 201__

□ Master of Administrative Science (MAS)  (30 Credits) Check here if applicable
☐ National Guard Personnel  Rank: _______________________
State Affiliation: __________________ Check:  □ Army  □ Air
☐ MAS – Diplomacy & International Relations

□ Graduate or Post Graduate Certificate Programs  (18-credits/6-courses) 25 Specializations & Concentrations
Credits from the certificate may be applied towards the degree
☐ Administrative Science (Generic Certificate)
☐ Advanced Forensics Acquisitions & Analysis
☐ Community Development
☐ Computer Security & Forensic Administration †
☐ Construction Leadership & Administration
☐ Correctional Administration & Leadership
☐ Diplomacy & International Relations
☐ Displaced Persons Administration
☐ Emergency Management Administration †
☐ Forensic Accounting
☐ Global Emergency Medical Services Administration
☐ Global Health & Human Services Administration *
☐ Global Leadership & Administration *
☐ Global Perspectives & International Studies
☐ Global Security & Terrorism Studies †
☐ Global Technology Administration
☐ Human Resources Administration *
☐ Intelligence-Led Policing
☐ Law & Public Safety Administration *
☐ Legal Environment Administration
☐ Non-Profit Organization Development *
☐ Park & Recreation Leadership
☐ Public & Non-for-Profit Leadership *
☐ Public – Private Partnership Administration
☐ School Security & Safety Administration
☐ Transportation Administration

□ Bachelor of Arts in Individualized Studies (BAIS)  (120 Credits)

□ Undergraduate Certificate Programs  (18-credits/6-courses) 14 Specializations & Concentrations
Credits from the certificate may be applied towards the degree
☐ Code & Safety Environment
☐ Contemporary Cyber Communications
☐ Correctional Studies & Administration
☐ Disaster & Emergency Management †(Fall 2007)
☐ Emergency Medical Services Administration
☐ Fire & Arson Investigation
☐ Fire Service Administration
☐ Fire Protection Technology
☐ Health & Human Services Administration
☐ Homeland Security Studies
☐ Leadership Administration
☐ Public Service Administration (Generic Certificate)
☐ School Resource Officer Leadership & Administration
☐ Security and Terrorism Studies *
☐ Sports Administration Studies
☐ Stewardship & Sustainability
☐ Transit Safety & Security †

* Also available online, † National Guard Approved online certificates
If you have a U.S. Social Security Number, enter it here: _______ - _______ - ____________

1. **Your Full Name**
   (Last Name/ Family) First/Given Middle Initial Maiden Name

2. **Permanent home address** in the country of Citizenship (Post office boxes may not be used)
   Number and street _________________________________________________________________
   City __________________________________ State________________ Country_____________ Postal Code________
   Phone ( ) ___________________ Fax ( ) ___________________ Cell Phone ( ) ___________________
   Email __________________________________________

3. **Mailing address** if different from permanent home address
   Number and street _________________________________________________________________
   City __________________________________ State________________ Country_____________ Postal Code________
   Phone ( ) ___________________ Fax ( ) ___________________ Cell Phone ( ) ___________________
   Email __________________________________________

4. **Present Employer**
   Work Title/National Guard Rank
   Number and street _________________________________________________________________
   City __________________________________ State________________ Country_____________ Postal Code________
   Phone ( ) ___________________ Fax ( ) ___________________ Cell Phone ( ) ___________________
   Email __________________________________________

5. **Date of Birth** __________________________
   6. **Gender**: [ ] Male [ ] Female

7. Will you receive tuition reimbursement from your employer? [ ] Yes [ ] No

8. **Are you a member of the U.S. armed forces?**
   [ ] Yes [ ] No If yes, please complete the following:
   Current military status: [ ] Active [ ] Reserves [ ] National Guard [ ] Veteran [ ] Inactive
   Branch of Service: [ ] Air Force [ ] Army [ ] Marine Corps [ ] Navy [ ] Coast Guard

9. **Are you a U.S. citizen?**
   [ ] Yes [ ] No
   If no, are you a permanent resident? [ ] Yes - Attach a copy of your green card to this application
   [ ] No - Please complete the following information
   Country of Citizenship: __________________________
   VISA Type: [ ] F-1 [ ] H-1B [ ] G [ ] Other: ____________

**Enrollment Information**

10. **Admissions Status:**
    Check all appropriate boxes
    [ ] Degree – Seeking Student [ ] Matriculating Student [ ] Matriculating Student on Probation
    [ ] Non-Degree-Seeking Student [ ] Credit Classes [ ] Certificate [ ] Audit
    [ ] Readmitted Student: Previously attended Fairleigh Dickinson University

Dates of Attendance (From/To)
Educational Background

11. Please list in chronological order all post-secondary schools attended, including graduate and undergraduate colleges, universities, technical and professional schools. *Applicants must list all schools previously attended.* Please use an additional sheet if necessary. Official documentation should be submitted as soon as possible. Graduate Applicants should include a photocopy of transcript or diploma.

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<thead>
<tr>
<th>College or University Name</th>
<th>City, State</th>
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<tbody>
<tr>
<td>Area of Study</td>
<td>Degree</td>
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<tr>
<td>Dates Attended</td>
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<td>Dates Attended</td>
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12. Indicate any academic honors or awards you have received

__________________________________________________________________________________

Additional Background Information

13. Discuss your academic objectives and provide any information, including relevant work experience that you believe would be helpful to the Admissions Committee when reviewing your application. Please use an additional sheet if necessary.

__________________________________________________________________________________

14. Indicate your total number of years of full-time work experience. ________________________

Attach resume if available

15. International students, please indicate the dates you have taken or plan to take TOEFL or IELTS test:

TOEFL or IELTS test: ____________________ Month - Year - Score

16. How did you learn about Fairleigh Dickinson University?

- [ ] FDU Admissions Counselor
- [ ] FDU Student
- [ ] FDU Alumnus
- [ ] Newspaper Ad
- [ ] Internet
- [ ] Consultant/ Other

17. OPTIONAL INFORMATION - The following information is optional and will be used for statistical purposes only.

Are you Hispanic/Latino? **Yes or No**

- [ ] American/Alaskan Native
- [ ] White
- [ ] Black
- [ ] Asian
- [ ] Hispanic (including Puerto Rican)
- [ ] American Indian or Alaskan Native

18. It is agreed and understood that the signing of this application constitutes an agreement on the part of the student to abide by all the rules and regulations of the University. The University reserves the right to deny admission and matriculation to any applicant who, in the judgment of the University, is not qualified. Students who accept enrollment at the University agree to abide by all the rules and regulations now or hereafter promulgated by the University. Any student failing to comply with such rules and regulations may be dismissed or suspended by the University.

Print Name: ____________________________

Student Signature: ____________________________ Date: ____________________________

If you wish to provide additional information in support of your application, you may do so. Such information will be kept in strict confidence. No person acting within the scope of his or her authority and responsibility at Fairleigh Dickinson University shall discriminate on the basis of race, color, creed, sex, national origin, sexual orientation, disability, marital or military status or age.
ADMISSIONS DEADLINES
Fall (Sept – Dec): August 25
Spring (Jan – Mar): December 15
Summer I (Apr – June): March 15
Summer II (June – Sept): May 3

REQUIRED DOCUMENTS
All applicants must submit official transcripts. For transcripts not in
English, a notarized or certified English translation must
accompany the original transcript. A transcript is official only when it
is sent directly from an institution to Fairleigh Dickinson University’s
School of Administrative Science, or when it is submitted with the
application in a sealed envelope stamped by the institution.

Applicants to Master’s degree & Certificate Program must submit
official transcripts for a minimum of four years of previous university
study. Transfer and graduate applicants must submit transcripts
from all post-secondary institutions attended.

All applicants are required to submit a resume & 500 word essay.
This essay should outline your career goals and how you perceive
the MAS program will assist you in accomplishing those goals.

English Proficiency – Applicants whose native language is not
English are required to submit the results of a test of English
proficiency to the Office of International Admissions. Students from
Australia, the Bahamas, Bermuda, Canada, Ireland, New Zealand
and United Kingdom do not need to submit test scores.

The TOEFL (Test of English as a Foreign Language) is the most
frequently submitted test. However, applicants may submit the
results of other recognized tests including the IELTS. An IELTS
score of 6.0. A TOEFL-C score of 213 or higher or a score of 79 on
the new TOEFL is recommended for application to Fairleigh
Dickinson University The test code for the TOEFL is 2263
(Metropolitan Campus).

Applicants who have previously attended an American high school,
college or university for more than two years and have earned
passing grades in English courses may request that the
TOEFL/IELTS entrance requirement be waived.

BILLING INFORMATION
You may enroll in one or two courses in each trimester to qualify for the
Scholarship. International students in the US on F1 or J1 visas
will have to register for 9 credits during Fall and Spring terms. You
will be billed directly for the tuition payment after the start of the
trimester.

IMPORTANT INFORMATION
FDU now offers students an additional method of payment through
WebAdvisor. After logging in, follow the link to Pay on My Account
under Financial Information. They accept MasterCard, American
Express & Discover and charge %2.5 APR. All fees, tuition and
charges are subject to change at any time at the discretion of
the University’s Board of Trustees.

TUITION/ FEES * Subject to Change

Graduate Tuition $1731.00 per 3-credit course
(includes 50% Scholarship)

Undergraduate Tuition $1677.00 per 3-credit course
(includes 50% Scholarship)

Facilities Fee $5.00 per 3-credit course
(where applicable)

Technology Fee Per Term
Part-time, 6 credits or less - $195.00
On Campus & Web-based
Full-time, 9 credits or more - $418.00

Technology Fee/ Summer
$12.00 per credit
(Off Campus Locations)

RECORDS
Change of Name or Address: All changes relating to a student’s permanent
record must be made through the Office of Enrollment Services by submitting the
appropriate form. Students are responsible for ensuring that the University has
their correct address.

WITHDRAWALS/ NON-ATTENDANCE/ NON-PAYMENT
An official drop form MUST be filed with the Office of Enrollment Services.
FAILURE TO OFFICIALLY WITHDRAW will result in the student receiving an
“F” grade for the course. Additionally, 100% REFUND IS GRANTED ONLY
WHEN A STUDENT WITHDRAWS PRIOR TO THE FIRST DAY OF THE
SEMESTER.

Certified Public Manager Program (CPM) GRADUATES
May receive six credits toward Fairleigh Dickinson University’s 30-Credit Off-
Campus Master of Administrative Science program in lieu of:
MADS 6600 - Theory and Practice of Administration
MADS 6602 - Personnel Administration.